




**MAHARASHTRA NATURAL GAS LTD., PUNE
(MNGL)**

**CNG & CITY GAS DISTRIBUTION PROJECT
FOR PUNE GA**

**Bid document for
Appointment of an agency for execution of various works
required for setting up MNGL's Customer Centric/MNGL
Shopee at 5 locations in Pune GA**

**UNDER OPEN DOMESTIC
COMPETITIVE BIDDING
(THROUGH E-TENDERING MODE)**


Bid Document No.: MNGL/CP/2026-27/42 Dt. 26.05.2026

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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PART - A

1.0 INVITATION FOR BIDS (IFB)

 MAHARASHTRA NATURAL GAS LIMITED	Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA Bid No.: MNGL/CP/2026-27/42
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**SECTION-I
INVITATION FOR BIDS (IFB)**


BID DOCUMENT NO.: MNGL/CP/2026-27/42

Date: 26.05.2026

M/s Maharashtra Natural Gas Ltd., Pune invites online bids (Technical & Financial) **UNDER TWO BID SYSTEM** from eligible bidders for the item(s) in complete accordance with the Bid Documents.

1.0 TENDER INFORMATION

Tender document number	MNGL/CP/2026-27/42 dated 26.05.2026
ITEM(S)	Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA
TYPE OF BID	Open Domestic Competitive Bidding
TIME SCHEDULE	As per Scope of Work of Vol II of II of tender document
EARNEST MONEY/ BID SECURITY	Rs. 2,00,000/- (Rupees Two Lakh Only) in the form of Demand Draft/BG/eBG Online through e-portal to be in favour of "Maharashtra Natural Gas Ltd." payable at Pune
BID SECURITY VALIDITY	6(SIX) months from bid due date
TENDER FEE ((Non-refundable)	Not applicable
BID VALIDITY	4(four) months from the bid due date
Pre-bid meeting date and time	Not applicable
Bid submission due date and time	02.06.2026 till 15:00 Hrs. IST
Bid Submission at	https://etenders.gov.in
Techno-commercial bid opening date and time	03.06.2026 till 15:00 Hrs. IST
Price bid opening date and time	Date and time shall be intimated later
Address for submission of EMD/Bid Security and venue for pre-bid meeting and opening of bids	Manager (C&P) C&P Department, Maharashtra Natural Gas Limited, Pride Purple Coronet, 2 nd Floor, Baner Road, Baner, Pune – 411045
Contact details	Telephone: +91 (20) 25611000/1156 Email: kavita.sadaphule@mngl.in

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BID EVALUATION CRITERIA	As per Annexure – I to IFB
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NOTE: Bidders are advised to complete the registration with e-tender portal (<https://etenders.gov.in>) at least two working days prior to bid submission date.

Please note that in accordance with the general conditions of tender, MNGL may amend these dates of the tender process at its sole discretion. In case any of the specified dates are declared a public holiday, the deadline shall be the next working date.

2.0 BIDDING PROCEDURE

Bidding will be conducted through Open Domestic Tendering. Single Stage Two Bid system is adopted for this tender. The submission and opening of bids will be through e-tendering mode at <https://etenders.gov.in/eprocure/app>. Tender document can be downloaded from the website <https://etenders.gov.in/eprocure/app> or from e-tender link given on official MNGL website www.mngl.in.

Note: To participate in the e-tendering, it is mandatory for the bidders to have user ID & password. For this purpose, the bidder has to register itself on CPPP's website <https://etenders.gov.in/eprocure/app>. Please also note that the bidder has to obtain digital signature token for applying in the tender and in general, activation of registration may take 24 hours subject to the submission of all requisite documents required in the process.


Note: MNGL in no way shall be responsible if the bidder fails to apply due to non-possession of Digital Signature & non registration.

(The bids have to be submitted online in electronic form on <https://etenders.gov.in/eprocure/app> only. No physical bids will be accepted.)

3.0 DOWNLOADING OF TENDER DOCUMENT

The tender document is available for downloading from CPPP's e-tendering website <https://etenders.gov.in/eprocure/app> or from e-tender link given on official MNGL website www.mngl.in for viewing / participation of the eligible bidders. Bidders meeting the bid evaluation criteria who intend to submit their bid may download the tender for submission by the bid due date and time. Bidder shall give an undertaking on his letter-head that the contents of the bidding document have not been altered or modified. Bid evaluation criteria shall be applicable for all the bidders.

Disclaimer clause: Bidders are advised to visit CPPP's e-tendering website and MNGL website regularly for any updates on the tender. The ignorance to visit the website will not be accepted as a reason for any gap / missing information like corrigenda, amendments, clarifications etc.

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4.0 PRE-BID MEETING:

The bidder(s) or their designated representatives, who have downloaded the bid document, or to whom tender document has been issued and intend to bid are invited to attend the pre-bid meeting. Bidder(s) queries if any, must reach Purchaser office at least one day prior to pre-bid meeting date. The pre bid meeting can be organized through video conferencing or physically. In case of physical meeting, the venue of pre bid meeting is MNGL office at Pride Purple Coronet, 2nd Floor, Baner Road, Baner, Pune – 411045.

Non-attendance of the pre-bid meeting will not be a cause for disqualification of a bidder. Corrigendum / addendum, if any, to the tender document, shall be hosted on the website subsequent to the pre-bid meeting.

Bidders may also note that the registration process for new bidders on e-tender portal shall take a minimum of 24 hrs. Hence, bidders are advised to kindly complete their registration on e-tender portal well in advance of the pre-bid meeting.

In case of pre-bid meeting through video conferencing, Link shall be sent to all the interested bidders by the purchaser.

Instructions to bidders for Pre-bid meeting through video conferencing: All bidders intending to attend pre-bid meeting must send their interest through email (at least 2 hours prior to the scheduled time of pre-bid meeting) to the purchaser. E-mail received from bidders within specified timeline shall be invited through email to attend the meeting.

Advisories for the bidders attending the pre-bid meeting:

(1) All the Bidders who have submitted their registration details and interest to attend the pre-bid meeting will be invited to join as guests through the link shared in mail.

(2) All bidders/participants mandatorily have to pin MNGL screen on their computer screens during the pre-bid meeting.

(3) Bidders shall be allowed to discuss their queries in sequence of their responses received.

(4) Time slot shall be allotted to each bidder to ask his queries.


(5) Recording of the pre-bid meeting by the bidders is strictly prohibited. Subsequent to pre-bid meeting, corrigendum shall be issued by the purchaser regarding clarifications or queries raised during meeting.

5.0 OTHERS:

5.1 Bid Document is non-transferable.

5.2 Bids complete in all respects should reach on or before the BID DUE DATE AND TIME. Bids through Fax/ E-mail shall not be considered.

5.3 The Bid Document calls for offers on single point "Sole Bidder" responsibility basis. Order will be placed on the "Sole Bidder" alone (in whose name the bid document has been issued) who will be responsible for all contractual purposes.

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Further the bidders are advised to ensure that their offer is on single bidder responsibility basis and in total compliance of scope of supply as specified in Bid Document.

- 5.4 The bid should be prepared by the "Sole Bidder" and should be sent to MNGL directly. MNGL reserve the right to reject offers made by intermediaries' representatives.
- 5.5 Bidder shall ensure that Bid Security having a validity of 6(SIX) months from the bid due date, must accompany the offer in the format made available in the Bid Document.
- 5.6 This Invitation for Bids (IFB) is an integral and inseparable part of the enclosed Bid Document.
- 5.7 MNGL reserves the right to accept or reject any or all offers without assigning any reason, whatsoever.
- 5.8 ZERO DEVIATION TENDER

Bidder shall note that if any deviations are taken to the under mentioned provisions of Bid Documents by the Bidder the bid is liable to be rejected:-


- i) Do not meet BEC Criteria
- ii) Bid Security
- iii) Performance Security (Contract Performance Bank Guarantee), 10% of the contract value of the contract
- iv) Delivery Period
- v) Terms of Payment
- vi) Force Majeure
- vii) Resolution of Dispute/Arbitration
- viii) Termination of Contract,
- ix) Warranty and Guarantee
- x) Offer not submitted for complete scope of work
- xi) Firm prices
- xii) Prices not quoted as per Schedule of Rates formats.
- xiii) The Bidder is not put on Black / holiday list by MNGL/MoP&NG/Oil Public Sector Enterprise(s).
- xiv) Bidder is under liquidation.
- xv) Bids not conforming to technical specification/requirements.
- xvi) Any other such provisions if specifically stipulated elsewhere in the Bid Document.
- xvii) Price Reduction Schedule.

However, MNGL reserve the right to request the bidder to withdraw the deviations against above-mentioned provisions of Bid Documents.

THIS IS NOT AN ORDER


Yours faithfully,
for Maharashtra Natural Gas Limited, Pune

Kavita Sadaphule
Manager (C&P)

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Encl. 1. Vol.-I of II & Vol.-II of II of the Bid Document.

Note: Please confirm your intention to quote or not within 5 (Five) days. In case not intending to quote then please give your valuable feedback to us.

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ANNEXURE-I to IFB

BIDDER'S ELIGIBILITY CRITERIA

0.0 INTRODUCTION

Maharashtra Natural Gas Limited (MNGL) is a joint venture company of M/s. GAIL (India) Limited and M/s. Bharat Petroleum Corporation Limited (BPCL). MNGL has been set up to supply natural gas to domestic, commercial and industrial sectors including setting up of CNG filling stations to cater to the automobile sector for vehicle in Pune, Nashik – Dhule, Nanded, Sindhudurg in Maharashtra, Ramanagara in Karnataka & Kamareddy in Nizamabad.

1.0 GENERAL INFORMATION

This tender deals with Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA.

2.0 BIDDER'S ELIGIBILITY CRITERIA :

The following are the BEC parameters: -


2.1 TECHNICAL (EXPERIENCE CRITERIA):

BEC – Technical:

- A.1 The bidder must have executed a single work order/job order/purchase order of value not less than Rs. 7.40 Lakhs for setting up a complete Commercial space (like Customer Care office/Head Offices/Retail stores/Malls/Banks Offices) for reputed/renowned companies/brands in India (including works like Furniture works, ACP Façade works, Glass partition works, Electrical works & AC installation works) in preceding 3 years reckoned from the bid due date.

Bidder must submit supporting documents like WO/JO/PO with respect to the above including work completion / work execution certificates / equivalent supporting document from respective companies/brands in India and any other relevant documents in support of his claim.

In absence of requisite documents, MNGL reserves the right to reject the bid without making any reference to the bidder.

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B. FINANCIAL :

B.1 Turnover:

The bidder should have achieved a minimum annual turnover of Rs. 37.00 Lakhs in any one of the last 3 (Three) audited financial years i.e. 2023-24, 2024-25 & 2025-26.

B.2 Net Worth:

Net worth must be positive as per the last audited financial statement i.e. for the financial year 2025-26.

B.3 Working Capital:

The bidder should have a minimum working capital of Rs. 7.40 Lakhs as per the latest audited balance sheet i.e. for the year 2025-26.

If the bidder's working capital is inadequate, the bidder should supplement this with a letter from the bidder's bank, having a net worth not less than Rs.100 crores, confirming the availability of a line of credit to cover the inadequacy of the previous year and meet the current working capital requirement.

Bidder must submit documentary evidence such as a balance sheet and Profit & Loss Account Statement for the last three audited financial years i.e. 2023-24, 2024-25 & 2025-26 in support of the above.

If the audited financial results of the immediately preceding financial year i.e. 2025-26 is not available, then the audited financial results of the year immediately prior to 2025-26 i.e. 2024-25 shall be considered for calculation of Net Worth and Working Capital and audited Financial Results of the year 2022-23, 23-24 and 2024-25 shall be considered for calculation of Annual Turnover as specified at Cl. B of BEC-Financial Criteria.


In absence of requisite documents, MNGL reserves the right to reject the bid without making any reference to the bidder.

2.3 Evaluation and Award of Work:

Evaluation shall be done on an overall least-cost basis to the Purchaser & order shall be placed on L-1 bidder accordingly.

Note: In case of tie in more than one bidder, the inter-se ranking shall be done based on the highest turnover in any one of the preceding three financial years i.e. 2023-24, 2024-25 & 2025-26 amongst the bidders.


Further, it is intended to award this job to 02 parties at L-1 rate. In order to do so, the L-2 bidder shall be asked to match the item-wise rates of L-1

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bidder. In case L-2 bidder fails to match the item-wise rates of L-1 bidder, an opportunity shall be given to L-3, L-4, L-5 bidders and so on to match the item-wise rates of the L-1 bidder and an order shall be placed accordingly.

In case of 2 parties, an award shall be made in the ratio of approx. 60%:40% (i.e. 3 Shopee to L-1 bidder & 2 Shopee to L-2 bidder).

In case none of the bidder agrees to match L-1 rate, the entire work shall be awarded to L-1 bidder.

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Annexure- I to IFB

FORMAT-A

ANNUAL TURNOVER

Applicant's Legal Name :

Date:

Tender No.:

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Each bidder must fill in this form (Single Entity)

Annual Turnover data for the last 3 audited financial years.


Year	Currency	Amount	Exchange Rate (*)	Amount (INR) (*)
Year 1:				
Year 2:				
Year 3:				

1. The information supplied should be the – Annual Turnover of the applicant.
2. A brief note should be appended describing details as per audited results.
3. Indicate Financial year if it is different from April to March.

Signature of Bidder

(*) To filled by Owner

FORMAT-B

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FINANCIAL SITUATION

Applicant's Legal Name :

Date:

Tender No.:

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Each bidder must fill in this form FINANCIAL DATA FOR LAST AUDITED FINANCIAL YEAR


Sl. No.	Description	Year		
		Amount	Exchange Rate (*)	Amount (INR) (*)
1.	Current Assets			
2.	Current Liabilities			
3.	Working Capital (1-2)			
4.	Net Worth Owners funds (Paid up share capital and Free Reserves & Surplus)			
5.	Profits before taxes			
6.	Return on Equity (5/4) x 100			

- Attached are copies of the audited balance sheets, including all related notes, and income statement for the last Audited Financial year, as indicated above, complying with the following conditions.


- All such documents reflect the financial situation of the bidder, and not sister or parent companies.
- Historic financial statements must be audited by a certified accountant
- Historic financial statements must be complete, including all notes to the financial statements
- Historic financial statements must correspond to accounting periods already completed and audited (no statement for partial period shall be requested or accepted).

Signature of Bidder

(*) Applicable for foreign bidders to be filled by Owner.

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2.0 ACKNOWLEDGEMENT CUM CONSENT LETTER

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ACKNOWLEDGEMENT CUM CONSENT LETTER

To,
M/s Maharashtra Natural Gas Limited
Pride Purple Coronet, 2nd Floor,
Baner Road, Baner,
Pune – 411045
Ph.No. : 91-20-25611000
E-mail : kavita.sadaphule@mngl.in

Kind Attn: Kavita Sadaphule, Manager (C&P)

Sub:

Dear Sir,

We hereby acknowledge receipt of complete set of Bid Document along with enclosures for the subject works. We understand that documents received remain property of M/s Maharashtra Natural Gas Limited and further undertake that the contents of the above bid documents shall be kept confidential and shall not be transferred. We indicate below our intentions with respect to the Invitation for Bid.

- a) We intend to bid as requested and furnish following details with respect to our quoting office:-


- I) POSTAL ADDRESS : _____

II) TELEPHONE NO. : _____
III) TELEFAX NO. : _____
IV) E-MAIL : _____
V) CONTACT PERSON : _____

- b) Contact Person at Pune, if any:-

- I) POSTAL ADDRESS : _____

II) TELEPHONE NO. : _____
III) TELEFAX NO. : _____
IV) E-MAIL : _____
V) CONTACT PERSON : _____

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- c) We are hereby returning the bid document as we are unable to bid for the reasons given below.

Reasons for non-submission of Bid:

COMPANY'S NAME : _____

SIGNATURE : _____


NAME : _____

DESIGNATION : _____


DATE : _____

Note: Bidder is requested to furnish the details mentioned at (a), (b) & (c) above as applicable, immediately after receipt of Bid Document.

(SIGNATURE OF BIDDER)

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3.0 SUBMISSION OF BID

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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SUBMISSION OF BID

From:


M/s

To:

M/s Maharashtra Natural Gas Limited

Pride Purple Coronet, 2nd Floor,
Baner Road, Baner,Pune – 411045

1. I/We hereby tender for execution of the WORKS of **Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA** as per TENDER DOCUMENT within the Time Schedule of completion of work for jobs, as separately signed and accepted by me/us, at the Schedule of Rates quoted by me/us for the whole work in accordance with Notice / Letter Inviting Tender, General Conditions of Contract, Special Conditions of Contract, Schedule of Rates of Completion of Job, and other documents and papers, all as detailed in the Tender documents.
2. It has been explained to me/us that the time stipulated for jobs and completion of WORKS in all respects and in different stages mentioned in the "Time Schedule" of completion of jobs and signed and accepted by me/us in the essence of the CONTRACT. I/We agree that in the case of failure on my/our part to strictly observe the Time of Completion mentioned for jobs or any of them and to the Final Completion of WORK in all respects according to the schedule set out in the said "Time Schedule" of completion of jobs. I/We shall pay compensation to the OWNER as per provisions and stipulations contained in General Conditions of Contract and I/We agree to recovery being made as specified therein. In exceptional circumstances, extension of time which shall always be in writing may, however, be granted by the Engineer-in-Charge at his entire discretion for some items of work, and I/We agree that such extension of time will not be counted for the extension of completion dates stipulated for job and for the Final Completion of WORK as stipulated in the said "Time Schedule" of completion of jobs.
3. I/We agree to pay the Earnest Money and Contract Performance Bank Guarantee (CPBG) and accept the terms and conditions laid down in the memorandum below in this respect.

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MEMORANDUM

(a) General Description of Work _____

(b) Earnest Money Rs. _____
 (Rupees) _____

The Earnest Money is payable in the manner set out in para 5 below.


The Earnest Money, if the tender is accepted, will be adjusted against the Contract Performance Bank Guarantee (CPBG), when Earnest Money is paid by demand draft only.

(c) Contract Performance Bank Guarantee (CPBG) 10% of the CONTRACT amount which will be paid in the manner set out in the General Conditions of Contract.

4. Should this tender be accepted, I/We hereby agree to abide by and fulfill all terms and conditions referred to above and in default thereof, to forfeit and pay to the OWNER or its successors or its authorized nominees such sums of money as are stipulated in conditions contained in General Tender Notice and other Tender Documents.

5. I/We hereby pay the Earnest Money of Rs. _____ (Rupees _____) in Bank Demand Draft/Bank Guarantee No. _____ issued by _____ (name and office of the State Bank of India or any Nationalized Bank) in favour of Maharashtra Natural Gas Limited, Pune.

6. If I/We fail to commence the work specified in the Memorandum in Para (3) above, or I/We to deposit the amount of Contract Performance Bank Guarantee (CPBG) specified in the Memorandum in (3) above, I/We agree that the said OWNER or its successors without prejudice to any other right or remedy be at liberty to forfeit the said Earnest Money in full, otherwise the said Earnest Money shall be retained by OWNER towards the Contract Performance Bank Guarantee (CPBG) specified in (3) above. The said OWNER shall also be at liberty to cancel the Notice of Acceptance of Tender if I/We fail to deposit the Contract Performance Bank Guarantee (CPBG) as aforesaid or to execute an Agreement or to start WORK as stipulated in the Tender Documents.

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I/We enclose herewith evidence of my/our experiment of execution of works of similar nature and magnitude carried out by me/us in the prescribed proforma and also the Income- Tax Clearance Certificates.

Dated the _____ day of _____ 2026


Witness:

Name in Block Letters:

Address:


Yours faithfully,
Signature of Tenderer(s) with the
seal of the Firm.

Name and Designation of authorized person signing the
Tender on behalf of the Tenderer(s).

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PART – B

1.0 INSTRUCTION TO BIDDERS (ITB)

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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INSTRUCTION FOR ONLINE BID SUBMISSION


The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal i.e. <http://etenders.gov.in/eprocure/app>, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

REGISTRATION

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<https://etenders.gov.in/eprocure/app>) by clicking on the link "Online Bidder Enrolment" option available on the home page. **Enrolment on the CPP Portal is free of charge.**
- (ii) During enrolment/ registration, the bidders should provide the correct / true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors / bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) For e-tendering, possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY /nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/ SmartCard.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ eToken.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search

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parameters such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.

- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS:


- (i) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.

After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.

- (ii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (iv) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule. **Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.**
- (v) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under "My Space/ Other Important Document" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

SUBMISSION OF BIDS:

- (i) Bidder should log into the site well in advance for bid submission so that he/ she

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upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay.

- (ii) Bidder should prepare the EMD as per the instructions specified in the NIT/ tender document. The details of the DD/BG/others physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- (iv) Bidders shall select the payment option as offline to pay the EMD and enter details of the DD/BG/others.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- (vii) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- (viii) **If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.**

Bidders shall download the Schedule of Quantities & Prices i.e. Schedule of Rates, in XLS format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price bid) only.

If the template of Schedule of Quantities & Prices file is found to be modified/corrupted in the eventuality by the bidder, the bid will be rejected and further dealt as per provision of clause no 17.0 of ITB including forfeiture of EMD.

The bidders are cautioned that uploading of financial bid elsewhere i.e. other


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than in cover 2 will result in rejection of the tender.

- (ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). **The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.**
- (x) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall **take print out of system generated acknowledgement** number and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xi) Bidders should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.


ASSISTANCE TO BIDDERS:

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contract person indicated in the tender.
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk. The 24 x 7 Help Desk Number 0120-4001002, 0120-6277787 and 0120-4001005. The helpdesk email id is support-eproc@nic.in

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A: GENERAL

1. Scope of Bid :
 - 1.1 The Purchaser as defined in the General Conditions of Contract, hereinafter "the Purchaser" wishes to receive bids through e-tendering mode for the supply of goods as described in Section-IV, Special Condition of Contract.
 - 1.2 The successful bidder will be expected to complete the Scope of supply within the period stated in IFB.
 - 1.3 Throughout these bidding documents, the terms "bid" and "tender" and their derivatives ("bidder/tenderer", "bid/tendered", "bidding/ tendering", etc.) are synonymous, and day means calendar day. Singular also means plural.
2. Eligible Bidder
 - 2.1 Bidders shall, as part of their bid, submit a written power of attorney, authorizing the signatory of the bid to bind the bidder.
 - 2.2 This Invitation for Bids is open to any bidder and to pre-qualified bidders in case of limited tender.
 - 2.3 Bidders should not be associated or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.
 - 2.4 The bid should be from actual manufacturers.
 - 2.5 The bidder shall not be under a declaration of ineligibility by Purchaser for corrupt or fraudulent practices as defined in ITB.
 - 2.6 While evaluating the bids, pursuant to Bid Evaluation Criteria as specified in the Global notice of IFB, bidders past performance shall also be assessed for ascertaining the responsiveness of the bid. In such a case the decision of Purchaser shall be final and binding on the bidder.
 - 2.7 The Bidder is not put on Black / holiday list by MNGL/MoP&NG/Oil Public Sector Enterprise(s).
3. **Bid Evaluation Criteria:-**
 - 3.1 **Technical Experience Criteria - As per Annexure – I of IFB.**
 - 3.2 **Financial - As per Annexure – I of IFB**
4. **VOID**
5. **One Bid per Bidder**

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5.1 A firm shall submit only one bid in the same bidding process. A bidder who submits or participates in more than one bid will cause all the proposals in which the bidder has participated to be disqualified.

5.2 More than one bid means bid(s) by bidder(s) having same Proprietor / Partners / Limited Liability Partner in any other bidder(s). Further, more than one bids shall also include two or more bidders having common power of attorney holder.

Failure to comply this clause during tendering process will disqualify all such bidders from process of evaluation of bids.

5.3 Alternative Bids shall not be considered.

5.4 The provisions mentioned at Sl. No. 5.1 and 5.2 shall not be applicable wherein bidders are quoting for different Items / Sections / Parts / Groups / SOR items of the same tender which specifies evaluation on Items / Sections / Parts / Groups / SOR items basis.

6. Cost of Bidding

6.1 The bidder shall bear all costs associated with the preparation and submission of the bid, and MNGL will in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

7.0 SITE VISIT

7.1 The bidder may visit and examine the site of works and its surroundings and obtain for himself on his own responsibility, all information that may be necessary for preparation of the bid and entering into contract. The cost of visiting the site shall be at bidder's own expenses.

7.2 The bidder or any of its personnel or agents will be granted permission by the Purchaser to enter upon its premises and land for the purpose of such visits, but only upon the express condition that the bidder, its personnel, and agents will release and indemnify the Purchaser and its personnel and agents from and against all liabilities in respect thereof, and will be responsible for death or personal injury, loss of or damage to property, and any loss, damage, costs, and expenses incurred as a result of the inspection.


B. BIDDING DOCUMENTS

8. Content of Bidding Document

8.1 The Bidding Documents/ Tender Documents are those stated below and should be read in conjunction with any addenda issued in accordance with ITB Clause 10.

Volume I of II
Volume II of II

8.2 The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. The Invitation for Bids (IFB) together with all its attachments thereto, shall be considered to be read, understood and accepted by the bidders. Failure to furnish

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all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at bidder's risk and may result in the rejection of his bid.

7. Clarification of Bidding Documents


- 7.1 A prospective Bidder requiring any clarification of the bid documents may notify the Owner and / or the Consultant as the case may be, in writing or by cable (hereinafter, the term 'cable' is deemed to include electronic mail and facsimile) at the address indicated in the tender. The Owner / Consultant will respond in writing to any request for clarification of the bid documents which it receives after issue of the bid documents but prior to at least one (01) working day before the pre-bid meeting date. Owner will not entertain any queries received after 1800 HRS post one (1) day of pre-bid meeting. Written copies of the Owner's/ Consultant's response (including an explanation of the query but without identifying the source of inquiry) will be hosted on CPPP's e-procurement website <https://etenders.gov.in> and MNGL website along with the corrigendum before the bid due date. All such clarifications issued shall deem to form a part and parcel of the Bid documents.

8. Amendment of Bidding Documents

- 8.1 At any time prior to the bid due date, the PURCHASER may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents, by issuing addenda.
- 8.2 Any addendum /corrigendum/ clarifications to bidders query thus issued shall be part of the bidding documents pursuant to ITB Clause- 7.0 and shall be hosted on the on website www.mngl.in and CPPP's e-tendering website before bid due date. All the prospective bidders who have attended the Pre-Bid meeting/ submitted bid document fee, shall be informed by email/ post about the addendum/ corrigendum/ clarifications to bidders query for their reference. Bidders desirous to submit its bid have to take into consideration of all the addendum(s)/ corrigendum (s)/ clarifications to bidders query hosted on the above websites before submitting the bid.
- 8.3 The PURCHASER may, at its discretion, extend the bid due date in order to allow prospective bidders, a reasonable time to furnish their most competitive bid taking into account the amendments issue
- 8.4 Bidders are advised to visit www.mngl.in and CPPP's e-tendering website from time to time to get updated information / documents.

9. Clarification of Bidding Documents

- 9.1 A prospective bidder requiring any clarification of the Bid Documents may notify the Owner and / or the Consultant as the case may be, in writing or by email at the address indicated in the tender/RFQ. The Owner will respond in writing to any request for clarification of the

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bid documents which it receives after issue of the bid documents but prior to at least one (01) working day prior to the pre-bid meeting date. Written copies of the Owner's response (including an explanation of the query but not necessarily identifying the source of inquiry) will be hosted on CPPP's e-tendering website <https://etenders.gov.in/eprocure/app> and official MNGL website www.mngl.in along with the corrigendum before the bid due date. All such clarifications issued shall deem to form a part and parcel of the Bid documents.

Any Clarification or information required-by the bidder but same not received by the Employer, one (01) working day prior to the pre-bid meeting date, the same is liable to be considered as no clarification/information required.

10. Amendment of Bidding Documents

- 10.1 At any time prior to the bid due date, Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender document, by issuing corrigendum.
- 10.2 Any addendum /corrigendum/ clarifications to bidders query thus issued shall be part of the bidding documents pursuant to ITB Clause-8.0 and shall be hosted on the MNGL's official website before bid due date. All the prospective bidders who have attended the Pre-Bid meeting till date shall be informed by email/ post about the addendum/ corrigendum/ clarifications to bidders query for their reference. Bidders desirous to submit its bid have to take into consideration of all the addendum(s)/ corrigendum (s)/ clarifications to bidders query hosted on the above websites before submitting the bid.
- 10.3 Bidders are advised to visit MNGL's websites and CPPP's e-tendering website from time to time to get updated information / documents.
- 10.4 In case of any inconsistency between an addendum and this tender document, the addendum shall prevail and in similar case between two or more addenda, the last issued addendum shall prevail.
- 10.5 The Purchaser may, at its discretion, extend the bid due date in order to allow prospective bidders, a reasonable time to furnish their most competitive bid taking into account the addenda / corrigenda issued.


C. PREPARATION OF BIDS

11. Language of Bid

- 11.1 The bid prepared by the bidder and all-correspondence/drawings and documents relating to the bid exchanged by bidder and MNGL shall be written in English language. Any printed literature furnished by the bidder may be written in another language so long as accompanied by an ENGLISH translation duly authenticated by the chamber of commerce of Bidders country, in which case, for the purpose of interpretation of the bid, the ENGLISH translation shall govern. Metric measurement system shall be applied.

12. Documents Comprising the Bid

- 12.1 The bid prepared by the bidder shall comprise of the following components that are required to be provided on the e-tendering portal:

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12.1.1 Technical cover:

Scanned documents (duly signed by the authorized signatory) to be uploaded by the bidder on the portal as per list below:


- i) Covering Letter as per format "Submission of Tender" / "Submission of Bid" enclosed with Part- A of Vol-I of II.
- ii) Bidder's general/ details information as per format F-1.
- iii) Power of Attorney in favour of person(s) signing the bid that such person (s) is/are authorized to sign the bid on behalf of the bidder and any consequence resulting due to such signing shall be binding on the bidder.
- iv) Specific experience, annual turnover and equipment deployment details as called for in qualifying requirements.
- v) A Bid Form as per format F-2.
- vi) Copies of documents as required in list of enclosure.
- vii) Documents establishing the eligibility and conformity to the Bid Documents of all Goods and services, which the bidder proposes to supply under the award. Such document may be, literature, drawing or data and shall also include (a) the detailed description of the Good's essential technical and performance characteristics; (b) a clause by clause commentary on Employer's technical specification and demonstrating supplies substantial responsiveness to the specifications.
- ix) Copy of Bid security in accordance with IFB & Clause 16 of ITB to be furnished either in the form of Cashier's / Banker's cheque / Bank Draft payable to MNGL at Pune/ Bank Guarantee as per format F-4.
- x) Letter of authority in favour of any one or two of bidder's executives having authority to attend the un-priced and price bid opening on specified dates and venue as per format F-5.
- xi) Confirmation of no deviation as per Format F-6.
- xii) Present commitments strictly as per form F-9.
- xiii) **Indian Bidders are required to submit Employees Provident Fund registration certificate, ESIC registration certificate, Professional Tax Registration certificate, Labour welfare registration under Maharashtra Labour Welfare Fund Act and Shop Act Registration certificate.**
- xiv) Bidder's declaration that they are not under liquidation, court receivership or similar proceedings.
- xv) Any other information/details required as per bid document.

12.1.2 Financial cover:

Price bid SOR as per prescribed format on the e-tender portal.

12.2 All the documents submitted shall be duly signed and stamped on each page by the bidder or an authorized signatory of the bidder.

12.3 Bidders are advised to submit quotations based strictly on the terms and conditions and specifications contained in the bid document and not stipulate any deviations. Should it, however, become unavoidable, deviations should be stipulated only in the prescribed Pro forma. Owner reserves the right to evaluate quotations containing deviations having financial implications after adding the cost for such deviations as determined by Owner.


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- 12.4 Original schedule of rates duly filled in shall not contain any condition whatsoever. Any condition given in this part shall not be considered and shall render the offer liable for rejection.
- 12.5 All signatures in bids shall be dated, as well as all pages of bids shall be initialed at lower right hand corner by the Bidder or by a person holding power of attorney authorizing him to sign on behalf of the bidder before the submission of bids.
- 12.6 The Bidder's bid is central to the evaluation and selection process. Therefore, it is important that the Bidder carefully prepares the bid and answers all questions completely. Missing information and vague answers may delay the evaluation of a bid and may impair the Bidder's chances of success.
- 12.7 Information received by Purchaser from the Bidder will be disclosed to Purchaser's employees and/or advisers or external consultants for the purpose of evaluating the bid response.

13. Bid Prices

- 13.1 The Prices should be quoted in INR only.
- 13.2 The Bidder shall indicate in the appropriate Price Schedule, the unit prices (where applicable) and total price of the services / works it proposes to execute under the contract. If quoted in separate sheets and any variation in item description, unit or quantity is noticed, the bid is liable to be rejected.
- 13.3 Prices quoted by the bidder, shall remain firm, fixed and valid until completion of the contract and will not be subjected to any variation, except statutory variation (as specified in tender document) or provision for price variation in the tender document.
- 13.4 All corrections and alterations in the entries shall be signed in full by the bidder with date. No erasures or over-writings are permissible in the submitted documents.
- 13.5 Bidder shall quote the all-inclusive prices as per scope of work and SOR, taking into consideration applicable GST, overheads and if applicable, all provision of safety gadgets to their personnel, cost of material as per scope of work, transportation, conveyance, trainings, recruitments, communication charges, cost for providing tools & tackles, equipment, machineries, minimum spares, etc. and nothing extra shall be payable by the Purchaser.
- 13.6 Bid prices must be arrived at without agreement with any other Bidder of this tender for the purpose of restricting competition. Prices quoted by the Bidder must not be disclosed to any other Bidder of this tender. Bidder must not attempt to induce any other Bidder to submit or not submit a bid for restricting competition.
- 13.7 Alternative bids shall not be considered.
- 13.8 Conditional discount, if offered, shall not be considered for evaluation.
- 13.9 The bidder shall have to raise the Cenvatable invoice.

14. VOID


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15. Bid Validity

- 15.1 Bids shall be kept valid for 4 (four) month from the final bid due date.
- 15.2 In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period. The request and the responses thereto shall be made in writing or by fax / e-mail. A bidder may refuse the request without forfeiture of his bid security, A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of its bid security for the period of the extension and in accordance with Clause 16 in all respects.

16. Bid Security

- 16.1 The bidder shall furnish, as part of his bid, bid security in the amount specified in the Invitation for Bids (IFB).
- 16.2 The bid security is required to protect MNGL against the risk of bidder's conduct which would warrant the security's forfeiture, pursuant to Clause-16.7
- 16.3 VOID
- 16.4 Any bid not secured in accordance with Clause-16.1 may be rejected by MNGL as nonresponsive.
- 16.5 Unsuccessful bidder's bid security will be discharged/ returned as promptly as possible after award of contract and signing of agreement.
- 16.6 The successful bidder's bid security will be discharged upon the bidder's accepting the award & signing the Agreement, pursuant to Clause-39 and furnishing the Contract Performance Security pursuant to Clause-40.
- 16.7 The bid security may be forfeited:
- a) If a bidder withdraws his bid during the period of bid validity.
 - b) in the case of a successful bidder, if the bidder fails:
 - i) to accept the Notification of Award/Service Order (SO) or
 - ii) to furnish Contract Performance Security in accordance with Clause-40.
 - iii) to accept arithmetical corrections,
- 16.8 Bid Security should be in favour of Maharashtra Natural Gas Limited and addressed to MNGL. In case Bid Security is in the form of Bank Guarantee or Letter of Credit, the same must indicate the Bid Document and the work for which the bidder is quoting. This is essential to have proper co-relation at a later date. The Bid Security shall be in the form provided at F-4 (Bank Guarantee).
- 16.9 The Indian / Domestic firms registered with NSIC/MSME, under its single point registration scheme are exempted from furnishing Tender Fee & Bid Security, provided they are registered for the items / work they intend to quote and subject to their enclosing with their bid a copy of latest and current registration certificate.**

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17. Pre-Bid Meeting – As per IFB


- 17.1 The bidder(s) or his designated representative, who have purchased bid document, are invited to attend a pre-bid meeting which will take place as indicated in IFB
- 17.2 The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.
- 17.3 Text of the questions raised and the responses given, together with any responses prepared after the meeting, will be transmitted without delay (without identifying the sources of the question) to all purchasers of the bidding documents. Any modification of the bidding documents listed in ITB Sub-Clause 8.1 that may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an Addendum pursuant to Clause 10 and not through the minutes of the pre-bid meeting.
- 17.4 Non-attendance of the pre-bid meeting will not be a cause for disqualification of a bidder.

18. Format and Signing of Bid

- 18.1 The original of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign on behalf of the bidder. The name and position held by each person signing, must be typed or printed below the signature. All pages of the bid except for unamended printed literature where entries or amendments have been made shall be initialed by the person or persons signing the bid.
- 18.2 The bid shall contain no alterations, omissions, or additions, unless such corrections are initialed by the person or persons signing the bid.

19. Zero Deviation

- 19.1 Bidders shall note that if any deviation are taken to the under mentioned provisions of Bid Document by the Bidder the bid is liable to be rejection.
- i) Do not meet BEC Criteria
 - ii) Bid Security
 - iii) Performance Security (Contract Performance Bank Guarantee), 10% of Contract/Order value
 - iv) Delivery Period
 - v) Terms of Payment
 - vi) Force Majeure
 - vii) Resolution of Dispute/Arbitration
 - viii) Termination of Contract,
 - ix) Warranty and Guarantee
 - x) Offer not submitted for complete scope of work
 - xi) Firm prices
 - xii) Prices not quoted as per Schedule of Rates formats.
 - xiii) The Bidder is not put on Black / holiday list by MNGL/MoP&NG/Oil Public Sector Enterprise(s).
 - xiv) Bidder is under liquidation.
 - xv) Bids not conforming to technical specification/requirements.
 - xvi) Any other such provisions if specifically stipulated elsewhere in the Bid Document.
 - xvii) Price Reduction Schedule.

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However, MNGL reserve the right to request the bidder to withdraw the deviations against above mentioned provisions of Bid Documents.

20. Mode of Payment

Maharashtra Natural Gas Limited will issue A/C payee cheque for payment payable at par, in case work is awarded to bidder.

21. Agent/ consultant/ Representative/ Retainer/ Associate - VOID

D. SUBMISSION OF BIDS

22.0 DEADLINE FOR SUBMISSION OF BID

22.1 The bid must be submitted on the specified e-tendering portal as specified in IFB not later than the time and date as specified in IFB. The online e-tendering portal will not allow any bid or part thereof whatsoever to be submitted after the due time on the due date.

22.2 The Purchaser may, in exceptional circumstances and at its discretion, on giving reasonable notice by email or any written communication to all prospective bidders who have been issued the bid document to extend the deadline for the submission of bids in which case all rights and obligations of the Purchaser and bidders, previously subject to the original deadline will thereafter be subject to deadline as extended.

23.0 LATE BIDS

Any Bid Security / EMD received by the Purchaser after the deadline for submission of bid may render the bid to be declared "Late" and such bid is liable for rejection; such EMD may be returned unopened to the bidder at the sole discretion of the Purchaser.

24.0 MODIFICATION AND WITHDRAWAL OF BIDS


24.1 The bidder may modify or withdraw its bid after the bid submission, but, before the due date of submission as per provisions provided on the e-tendering portal. After the bid due date & time however, no modifications whatsoever are allowed in the bid.

24.2 No bid shall be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid form. In case of request in written by the authorized signatory for withdrawal of a bid during this interval, the Bidder's bid security shall be forfeited.


E. BID OPENING AND EVALUATION

25. Bid Opening

25.1 The Purchaser will open all bids on the e-tendering portal in the presence of bidder(s) representatives who choose to attend, at the time, on the date and place (as specified in IFB). The bidder(s) representatives, who are present, shall sign an attendance sheet evidencing their attendance, if so required by the Purchaser.

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- 25.2 The Bidder's names and the presence or absence of requisite Bid Security (EMD) and such other details as the Purchaser, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for bids without EMD.
- 25.3 Bids that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Bidder's specific attention is drawn to this stipulation to enable the representative of the Bidder at the bid opening time to bring out to the attention for the Purchaser any documents pertaining to its bid is not being acknowledged and relevant portions read out.
- 25.4 The Purchaser will prepare a bid opening statement to be signed by all representatives present during bid opening.
26. **Process to be Confidential**
- 26.1 Information relating to the examination, clarification, evaluation and comparison of bids, and recommendations for the award of a contract, shall not be disclosed to bidders or any other persons officially concerned with such process. Any effort by a bidder to influence the Employer's processing of bids or award decisions may result in the rejection of the bidder's bid.
27. **Contacting the Employer**
- 27.1 From the time of bid opening to the time of Contract award, if any bidder wishes to contact the Employer on any matter related to the bid, it should do so in writing.
- 27.2 Any effort by the bidder to influence the Employer in the Employer's bid evaluation, bid comparison, or Contract award decisions may result in the rejection of the bidder's bid.
28. **Examination of bids and Determination of Responsiveness**
- 28.1 Prior to the detailed evaluation of bids, the Employer will determine whether each bid
- a) meets the Bid Evaluation Criteria;
 - b) has been properly signed;
 - c) is accompanied by the required securities;
 - d) is substantially responsive to the requirements of the bidding documents; and
 - e) provides any clarification and/ or substantiation that the Employer may require to determine responsiveness pursuant to Sub-Clause 28.2.
- 28.2 A substantially responsive bid is one which conforms to all the terms, conditions and specifications of the bidding documents without material deviations or reservations. A material deviation or reservation is one
- a) that affects in any substantial way the scope, quality, or performance of the Works;
 - b) that limits in any substantial way, inconsistent with the bidding documents, the Employer's rights or the bidder's obligations under the contract; or
 - c) whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

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28.3 If a bid is not substantially responsive, it will be rejected by the Employer and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

29.0 OPENING OF PRICE BID

29.1 In case of two-part bidding, the Bidders whose bids are found substantially responsive shall be invited to attend the opening of price bid. Such bidders may be required to attend the price bid opening at a short notice. The place, date and time of price bid opening will be informed to all such Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance.

29.2 The bid prices stated in the price schedules will be announced during price bid opening.

30. Correction of Errors

30.1 Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer as follows:

- a) where there is a discrepancy between the amounts in words and in figures, the amount in words will govern; and
- b) where there is a discrepancy between the unit rate and the total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

30.2 The amount stated in the bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and, with the concurrence of the bidder, shall be considered as binding upon the bidder. If the bidder does not accept the corrected amount of bid, its bid will be rejected, and the bid security shall be forfeited.

31. VOID

32. Evaluation and Comparison of Bids

32.1 The evaluation and comparison of bids will be done as per the provisions of the bid evaluation criteria as per Annexure – I to ITB (to be separately enclosed along with bidding document against individual tenders).

33. Preference for Domestic Bidders - VOID


34. Purchase Preference - VOID

35. Compensation for extended stay - Not Applicable

F. AWARD OF CONTRACT

36. Award

36.1 Subject to Clause 28, MNGL will award the contract to the successful bidder whose bid has been determined to be substantially responsive and has been determined as the lowest, is determined to be qualified to satisfactorily perform the contract.

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37. Employer's Right to Accept Any Bid and to Reject Any or all Bids

- 37.1 MNGL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the ground for MNGL'S ACTION.

38. Notification of Award

- 38.1 Prior to the expiration of period of bid validity MNGL will notify the successful bidder in writing by fax, cable or telex to be confirmed in writing, that his bid has been accepted. The notification of award/ Service Order will constitute the formation of the Contract.
- 38.2 Delivery/ completion period shall be counted from the date of notification of award / Service Order.

The notification of award will constitute the formation of a Contract, until the Contract has been effected pursuant to signing of Contract as per Clause 39 of ITB.


Upon the successful bidder's furnishing of contract performance security, pursuant to Clause 40 of ITB, MNGL will promptly notify each unsuccessful bidder and will discharge his bid security, pursuant to Clause 16 of ITB.

39. Signing of Agreement

- 39.1 MNGL will award the Contract to the successful bidder, who, within 15 days of receipt of the same, shall sign and return the acceptance copy to MNGL.
- 39.2 The successful bidder shall be required to execute an AGREEMENT in the proforma given in of this standard bidding document on non-judicial paper of appropriate value (the cost of stamp paper shall be borne by the Contractor), within 15 days of the receipt by him of the Notification of Acceptance of Tender. In the event of failure on the part of the successful bidder to sign the AGREEMENT within the above stipulated period, the Bid Security shall be forfeited and the acceptance of the tender shall be considered as cancelled.

40. Contract Performance Security:

- 40.1 Within 15 days of the receipt of the notification of award/ Service Order from MNGL, the successful bidder shall furnish the contract performance security in accordance with Article 24 of General Conditions of The Contract in the form provided in the bidding documents. The Contract Performance Security shall be in the form of either Banker's Cheque or Demand Draft or Bank Guarantee or Letter of Credit and shall be in the currency of the Contract.
- 40.2 The contract performance security shall be for an amount equal to 10% of the contract value of the contract towards faithful performance of the contractual obligations and performance of equipment. This Bank Guarantee/eBG/DD/ Letter of Credit shall be from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve bank of India as scheduled foreign bank. This Bank Guarantee shall be valid for a period as stated in Article-24 of General Conditions of The Contract.

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Account details for SWIFT Statement of PBG:

Name of the Beneficiary: M/s. Maharashtra Natural Gas Limited

Name of the Bank & Address: State Bank of India

Branch: Industrial Finance Branch, "Tara Chambers", Pune-Mumbai Road,
Wakadewadi, Pune-411003

A/c No.: 35310073625

IFSC Code: SBIN0008966

NOTE: For service order value less than 2.0 Lakhs, Performance Bank guarantee is not applicable.

40.3 Failure of the successful bidder to comply with the requirements of this article shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event MNGL may award the order to the next lowest evaluated bidder or call for new bids.


41. Corrupt or Fraudulent Practices

41.1 MNGL requires that bidders/ contractors observe the highest standard of ethics during the execution of contracts. In pursuance of this policy, the Employer:


- a) defines, for the purposes of this provision, the terms set forth below as follows:
 - i) "corrupt practice" means the offering, giving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
 - ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition;
- b) will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- c) will declare a firm ineligible and put on holiday, either indefinitely or for a stated period of time if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a contract.

42. PROCUREMENT FROM A BIDDER WHICH SHARES A LAND BORDER WITH INDIA:

- I. Order (Public Procurement No. 1) dated 23.07.2020, Order (Public Procurement No. 2) dated 23.07.2020 and Order (Public Procurement No. 3) dated 24.07.2020, Department of Expenditure, Ministry of Finance, Govt. of India refers. The same are available at website <https://doe.gov.in/procurement-policy-divisions>.


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- II. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. For details of competent authority refer to Annexure I of Order (Public Procurement No. 1) dated 23.07.2020. Further the above will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. Updated lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs, Govt. of India
- III. "Bidder" (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) for purpose of this provision means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.
- IV. "Bidder from a country which shares a land border with India" for the purpose of this:
- An entity incorporated, established or registered in such a country; or
 - A subsidiary of an entity incorporated, established or registered in such a country; or
 - An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - An entity whose beneficial owner is situated in such a country; or
 - An Indian (or other) agent of such an entity; or
 - A natural person who is a citizen of such a country; or
 - A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- V. "Beneficial owner" for the purpose of above (4) will be as under:
- In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.
Explanation—
a) "Controlling ownership interest" means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;

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- b) "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
 - ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 - iii) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 - iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 - v) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- VI. "Agent" for the purpose of this Order is a person employed to do any act for another, or to represent another in dealings with third persons
- VII. **SUBMISSION OF CERTIFICATE IN BIDS:** Bidder shall submit a certificate in this regard as Form-I to Section-II. If such certificate given by a bidder whose bid is accepted is found to be false, this would be a ground for immediate rejection of the bid/termination and further action as per "Procedure for Action in case of Corrupt/Fraudulent/ Collusive / Coercive Practices" of tender document.
- VIII. The registration, wherever applicable, should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder was validly registered at the time of acceptance / placement of order, registration shall not be a relevant consideration during contract execution.
- 14.0 **ADDITION TO GCC:**
 - i) GCC has been extended to the following extent:

In case of range of variation up to inclusive of range of +50% & -50% no increase and or decrease shall be applicable in Schedule of Rates.


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ii) **Abnormally High Rated Item (AHR)**

In items rate contract where the quoted rates for the item, exceed 50% of the owners' estimated rates, such items will be considered as Abnormally High Rates Items (AHR) and payment of AHR items beyond the BOQ stipulated quantities shall be made at the least of the following rates-

1. Rates as per BOQ, quoted by the Contractor.
2. Rate of the item, which shall be delivered as follows:
 - a) Based on rate of machine and labor as available from the contract (which is including 15% cover towards contractor's profit overhead and other expenses).
 - b) Based on prevailing market rate of machine materials and labor plus 15% to cover contractor's profit, overhead and other expenses, when the rates are not available in the contracts.

iii) Notwithstanding the provisions contained in Clause (ii) above, MNGL would have the right to negotiate all such AHR items before the award of the work.

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Attachment- 1

UNDERTAKING ON LETTERHEAD

To,
M/s Maharashtra Natural Gas Limited,
Pride Purple Coronet, 2nd Floor,
Baner Road, Baner,
Pune – 411045

Sub:

Tender No:

Dear Sir,

We have read the clause regarding Provisions for Procurement from a Bidder which shares a land border with India, we certify that, bidder M/s _____ (Name of Bidder) is:


(i) Not from such a country []

(ii) If from such a country, has been registered []
With the Competent Authority.
(Evidence of valid registration by the
Competent Authority shall be attached)

(Bidder to tick appropriate option above)

We hereby certify that bidder M/s _____ (***Name of bidder***) fulfils all requirements in this regard and is eligible to be considered against the tender.

Place: {Signature of Authorised Signatory of Bidder}
Date: Name:
Seal: Designation:

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SECTION – III

GENERAL CONDITIONS OF CONTRACT

ARTICLE 3.1: DEFINITIONS AND INTERPRETATIONS

In this Document, as hereunder defined, the following terms and expressions shall have the meaning hereby assigned to them except where the context otherwise requires :

AGREEMENT means the agreement concluded on non-judicial stamp paper between Maharashtra Natural Gas Ltd. and Service provider for Services as per this Bid document.

Maharashtra Natural Gas Ltd./OWNER shall mean MNGL.

MNGL REPRESENTATIVE means the person appointed or authorized from time to time by MNGL for execution of the contract.

Service provider **REPRESENTATIVE** means the person appointed from time to time by Service provider for execution of the Contract.

ENGINEER-IN-CHARGE/EXECUTIVE-IN-CHARGE shall mean the person designated from time to time by the MNGL and shall include those who are expressly authorized by him to act for and on his behalf for operation of this CONTRACT.

SIGN OFF means a recorded statement for completion of a milestone/major activity by Service provider as envisaged in this document and accepted by MNGL.

CONTRACT shall mean Letter of Acceptance / Service Order and all attached exhibits and document referred to therein and all terms and conditions thereof together with any subsequent modifications thereto.


SERVICES mean the duties to be performed and the services to be rendered by Service provider according to the terms and conditions of the Contract.

HEADINGS the headings appearing herein are for convenience only and shall not be taken in consideration in the interpretation or construction of the Contract.

SINGULAR AND PLURAL WORDS importing the singular only also include the plural and vice-versa where the context requires.

ARTICLE 3.2: PERFORMANCE OF DUTIES AND SERVICES BY CONSULTNT

3.2.1 Service provider shall perform its Services in full accordance with the terms and conditions of the Contract and any applicable local laws and regulations and shall exercise all reasonable professional skill, care and diligence in the discharge of said Project work. Service provider shall in all professional matters act as a faithful advisor to MNGL, and will provide all the expert commercial/technical

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advice and skills which are normally required for the class of Services for which it is engaged.

Service provider, its staff, employees shall carry out all its responsibilities in accordance with the best professional standards.

Service provider shall prepare and submit documents /reports etc. in due time and in accordance with the Tender Conditions.

- 3.2.2 Service provider will maintain for the performance of the Contract, personnel as determined to be responsible for carrying out this job and such persons shall not be replaced or substituted without written approval of MNGL.

ARTICLE 3.3: MNGL REPRESENTATIVE

- 3.3.1 MNGL shall nominate its Representative(s) who shall be entitled to act on behalf of Maharashtra Natural Gas Ltd. with respect to any decision it is empowered to make. The bill / invoice of Service provider will be certified for payment by such representatives.

ARTICLE 3.4: SERVICE PROVIDER REPRESENTATIVE

- 3.4.1 Service provider shall nominate a qualified and experienced person as its Representative who will be the contact person between MNGL and Service provider for the performance of the Contract. This nomination shall be done within ten (10) days after the coming into force of the Contract. Service provider shall notify MNGL in writing prior to the appointment of a new representative. Service provider Representative may be replaced only with MNGL consent after getting approved his CV's from MNGL.


MNGL shall be at liberty to object to any nomination and to require Service provider to remove Service provider representative for good causes. Service provider shall replace immediately such person by competent substitute at no extra cost to MNGL.

- 3.4.2 Service provider Representative shall be entitled to act on behalf of Service provider with respect to any decisions to be made under the Contract.

**ARTICLE 3.5: PAYMENT TERMS
AS PER SCOPE OF WORK**

ARTICLE 3.6: PERFORMANCE GUARANTEE

- 3.6.1 Service provider shall submit to MNGL an unconditional, irrevocable and on first demand guarantee from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve Bank of India as scheduled foreign bank. However, other than the Nationalized Indian Banks, the banks whose BGs are furnished, must be commercial banks having net worth in

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excess of Rs. 100 Crores and a declaration to this effect should be made by such commercial bank either in the bank guarantee itself or separately on a letter head.

The value of Contract Performance Guarantee shall be 10% of the contract value for the due performance of the Contract. The Contract Performance Guarantee shall be valid for a period of three months beyond the guarantee/warranty period of the contract. The format of performance guarantee is annexed hereto (**Annexure-C**). All expenses incurred in obtaining of such guarantee shall be borne by Service provider.

- 3.6.2 In case of extension of completion period, Service provider shall be required to extend the performance guarantee for an appropriate period of time as per contractual requirements.

ARTICLE 3.7: CONFIDENTIALITY


- 3.7.1 Service provider /MNGL shall treat all matters in connection with the Contract as strictly confidential and undertakes not to disclose, in any way, information, documents, technical data, experience and know-how given to him by MNGL/ Service provider without the prior written consent of the latter.
- 3.7.2 Service provider further undertakes to limit the access to confidential information to those of its employees, Implementation Partners who reasonably require the same for the proper performance of the Contract provided however that Service provider shall ensure that each of them has been informed of the confidential nature of the confidentiality and non-disclosure provided for hereof.

ARTICLE 3.8: TAXES AND DUTIES

- 3.8.1 Service provider shall pay any and all taxes including goods & service tax, duties, levies etc. which are payable in relation to the performance of the Contract. The quoted price shall be inclusive of all such taxes and duties.
- 3.8.2 Statutory variation in taxes (Goods & service tax) and duties, if any, within the contractual completion period shall be borne by MNGL. No variation in taxes duties or levies other than statutory taxes & duties shall be payable.
- 3.8.3 Service provider will not claim from MNGL any taxes paid by him.
- 3.8.4 MNGL shall deduct Income tax at source at applicable rates.

ARTICLE 3.9: RESOLUTION OF DISPUTES / ARBITRATION

- 3.9.1 MNGL and Service provider shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute arising between them under or in connection with the Contract.
- 3.9.2 All disputes, controversies, or claims between the parties (except in matters where the decision of the Executive/Engineer-in-Charge is deemed to be final and

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binding) which cannot be mutually resolved within a reasonable time shall be referred to Arbitration by sole arbitrator.

MNGL shall suggest a panel of three independent and distinguished persons to the other party (Service provider) to select any one among them to act as the sole Arbitrator.

In the event of failure of the other party to select the Sole Arbitrator within 30 days from the receipt of the communication suggesting the panel of arbitrators, the right of selection of sole Arbitrator by the other party shall stand forfeited and MNGL shall have discretion to proceed with the appointment of the sole Arbitrator. The decision of the MNGL on the appointment of Sole Arbitrator shall be final and binding on the parties.

The award of the Sole Arbitrator shall be final and binding on the parties and unless directed/awarded otherwise by the Sole Arbitrator, the cost of arbitration proceedings shall be shared equally by the PARTIES. The arbitration proceeding shall be in English language and the venue shall be at Pune, Maharashtra, India.

Subject to the above, the provisions of (Indian) Arbitration & Conciliation Act, 1996 and the rules framed there-under shall be applicable. All matters relating to this contract are subject to the exclusive jurisdiction of the Courts situated in the Pune in Maharashtra (India).


- 3.9.3 Service provider may please note that the Arbitration & Conciliation Act 1996 was enacted by the Indian Parliament and is based on United Nations Commission on International Trade Law (UNCITRAL model law), which were prepared after extensive consultation with Arbitral Institutions and centers of International Commercial Arbitration. The United Nations General Assembly vide resolution 31/98 adopted the UNCITRAL Arbitration rules on 15 December 1976.

ARTICLE 3.10: LEGAL CONSTRUCTION

- 3.10.1 Subject to the provisions of this Article, the Contract shall be, in all respects, constructed and operated as an Indian Contract and in accordance with Indian Laws as in force for the time being and is subject to and referred to the Court of Law situated at Pune.

ARTICLE 3.11: SUSPENSION OF THE PREFORMANCE OF DUTIES AND SERVICES

- 3.11.1 MNGL may suspend in whole or in part – the performance of services of Service provider s any time upon giving not less than fifteen (15) days notice.
- 3.11.2 Upon notice of suspension, Service provider shall suspend immediately the services and reduce expenditure to a minimum to be agreed upon by both the parties.

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- 3.11.3 Upon suspension of the performance of services, Service provider shall be entitled to reimbursement of the costs which shall have been actually incurred prior to the date of such suspension. However, the total reimbursement shall be restricted to contract price.
- 3.11.4 By fifteen days prior notice, MNGL may request Service provider to resume the performance of the services, without any additional cost to MNGL.
- 3.11.5 In case of suspension of work by Service provider on MNGL request for more than 10 days, demobilization and remobilization charges will be paid to Service provider as per Schedule of Rates.
- 3.11.6 If the suspension of the duties and services exceeds six months, either party shall be entitled to terminate contract according to Article 3.16 hereunder.

ARTICLE 3.12: PRICE REDUCTION SCHEDULE (PRS)


- 3.12.1 In case Service provider fails to complete the services within stipulated period then unless such failure is due to force majeure as defined in Article 3.19 hereinafter or due to MNGL's default, there will be a reduction in contract price @ 1/2% for each week of delay or part thereof subject to maximum of 5 % of contract price.
- 3.12.2 MNGL may without prejudice to any methods of recovery, deduct the amount of such PRS from any money due or which may at any time become due to Service provider from its obligations and liabilities under the contract or by recovery against the Performance Bank Guarantee. Both Service provider and MNGL agree that the above percentage of price reduction are genuine pre-estimates of the loss/damage which MNGL would have suffered on account of delay/ breach on the part of Service provider and the said amount will be payable on demand without there being any proof of the actual loss/or damage caused by such breach/delay. A decision of MNGL in the matter of applicability of price reduction shall be final and binding.
- 3.12.3 Please refer penalties in Scope of Work.

ARTICLE 3.13: ASSIGNMENT

Service provider shall not have the right to assign or transfer the benefit and obligations of the contract or any part thereof to the third party without the prior express approval in writing of MNGL which it shall do at its discretion. However, in event of that all legal/contractual obligations shall be binding on Service provider only.

ARTICLE 3.14: INDUSTRIAL AND INTELLECTUAL PROPERTY

- 3.14.1 In order to perform the services, Service provider must obtain at its sole account, the necessary assignments, permits and authorizations from the titleholder of the corresponding patents, models, trademarks, names or other protected rights and

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shall keep MNGL harmless and indemnify MNGL from and against claims, proceedings, damages, costs and expenses (including but not limited to legal costs) for and/or on account of infringements of said patents, models, trademarks names or other protected rights.

- 3.14.2 All documents, report, information, data etc. collected and prepared by Service provider in connection with the scope of work submitted to MNGL will be property of MNGL.
- 3.14.3 Service provider shall not be entitled either directly or indirectly to make use of the documents, reports given by MNGL for carrying out of any services with any third parties.
- 3.14.4 Service provider shall not without the prior written consent of MNGL be entitled to publish studies or descriptive article with or without illustrations or data in respect of or in connection with the performance of services.

ARTICLE 3.15: LIABILITIES


- 3.15.1 Without prejudice to any express provision in the contract, Service provider shall be solely responsible for any delay, lack of performance, breach of agreement and/or any default under this contract.
- 3.15.2 Service provider shall remain liable for any damages due to its gross negligence within the next 12 months after the issuance of the provisional acceptance certificate of the contract.
- 3.15.3 The amount of liability will be limited to 10% of the contract value.

ARTICLE 3.16: TERMINATION OF CONTRACT

3.16.1 Termination for Default:

MNGL reserves its right to terminate / short close the contract, without prejudice to any other remedy for breach of CONTRACT, by giving one month notice if Service provider fails to perform any obligation(s) under the CONTRACT and if Service provider, does not cure his failure within a period of 30 days (or such longer period as MNGL may authorize in writing) after receipt of the default notice from MNGL.

In case of termination of CONTRACT except under conditions of Force Majeure and termination after expiry of contract, the Service provider shall be put under holiday [i.e. neither any enquiry will be issued to the party by Maharashtra Natural Gas Limited against any type of tender nor their offer will be considered by MNGL against any ongoing tender (s) where contract between MNGL and that particular Service provider (as a bidder) has not been finalized] for three years from the date of termination by Maharashtra Natural Gas Limited to such Service provider.

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3.16.2 Termination for Insolvency

MNGL may at any time terminate the CONTRACT by giving written notice without compensation to Service provider, if Service provider becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to MNGL.

3.16.3 Termination for convenience

MNGL may by written notice sent to Service provider, terminate the contract, in whole or part, at any time for its convenience. However, the payment shall be released to the extent to which performance of work executed as determined by MNGL till the date upon which such termination becomes effective.

ARTICLE 3.17: MODIFICATION

Any modification of or addition to the contract shall not be binding unless made in writing and agreed by both the parties.

ARTICLE 3.18: CONTRACT/AGREEMENT

The notification of award along with agreement on non judicial stamp paper of appropriate value as per proforma (**Annexure – B**) within 10 days from the date of receipt of SO, the cost of stamp paper is to be borne by Service provider, and its enclosures shall constitute the contract between the parties and supersedes all other prior agreements, arrangements and communications, whether oral or written, between the parties relating to the subject matter hereof.


ARTICLE 3.19: FORCE MAJEURE

Shall mean and be limited to the following:

- a) War/hostilities
- b) Riot or Civil commotion
- c) Earthquake, flood, tempest, lightening or other natural physical disaster.
- d) Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the Contract by Service provider.

Service provider shall advise MNGL by a registered letter duly certified by the local Chamber of Commerce or statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over one month, if arising out of causes of Force Majeure, MNGL reserves the right to cancel the Contract and the provisions governing termination stated under Article 3.16 shall apply.

For delays arising out of Force Majeure, Service provider shall not claim extension in completion date for a period exceeding the period of delay attributable to the causes of Force Majeure and neither MNGL nor Service provider shall be liable to pay extra costs provided it is mutually established that Force Majeure Conditions did actually exist.

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Service provider shall categorically specify the extent of Force Majeure Conditions prevalent in their works at the time of submitting their bid and whether the same have been taken into consideration or not in their quotations. In the event of any force majeure cause, Service provider or the MNGL shall not be liable for delays in performing their obligations under this order and the completion dates will be extended to Service provider without being subject to price reduction for delayed completion, as stated elsewhere.

ARTICLE – 3.20: Rectification Period

All services shall be rendered strictly in accordance with the terms and conditions stated in the Contract.

No deviation from such conditions shall be made without MNGL agreement in writing which must be obtained before any work against the order is commenced. All services rendered by Service provider pursuant to the Contract (irrespective of whether engineering, design data or other information has been furnished, reviewed or approved by MNGL) are guaranteed to be of the best quality of their respective kinds.

Service provider shall rectify at his own cost any mistake in assumption of any data in the study or use of wrong data or faulty study observed within twelve months of the acceptance of his report and will submit the rectified report incorporating the changes wherever applicable within 30 days of observance of mistake.

ARTICLE – 3.21: Sub Contract


Any sub contract to be made by the Service provider relating to the services shall be made only to such extent and with such duly qualified specialists and entities as shall be approved in writing in advance by MNGL. Upon the request of MNGL, the Service provider shall submit for MNGL prior approval, the terms of reference or any amendment thereof for such sub contractor's SERVICES. Notwithstanding such approval, the Service provider shall remain fully responsible for the performance of services under the CONTRACT.

ARTICLE – 3.22: Notices

- 3.22.1 Any notice given by one party to the other pursuant to the CONTRACT shall be sent in writing or by telegram or fax, telex/cable confirmed in writing.
- 3.22.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.


ARTICLE – 3.23: Acquisition of Data

If required, Service provider shall be responsible for carrying out any surveys and acquisition of all data from necessary sources. MNGL, if requested in writing by Service provider, may assist the Service provider in the said acquisition by way of issue of recommendatory letters only. All requisite clearances, co-ordination, fees, charges, etc. and compliance to the local laws required for completion of the job shall be the responsibility of the Service provider.

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PART - D

SCOPE OF WORK & SPECIAL CONDITIONS OF CONTRACT

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1.0 The Scope of work includes but not limited to following-

The work consists of carrying out of various activities like taking up site from MNGL, clearing of site, preparation of architectural-working-as built drawings, flooring work, skirting work, granite work, painting works, furniture works, glass work, False Ceiling works, Electrical works, Branding works, etc and handing over clean site to MNGL. **The total SOR quantity is inclusive of the works to be carried out for 5 no. of sites in Pune located at Baner, Viman Nagar, Wakad, Parvati & Karve Road.** All items required for the subject job are as per description mentioned in the SOR, Technical specification & this Tender document.

2.0 Technical Specification for various item of works:


I. ACP Cladding Work:

Supply, fabrication, and installation of PVDF coated Aluminium Composite Panels (ACP) of 3 mm thickness - external grade, finished in approved colour and shade. Panels to be fixed on Aluminium/GI framework using approved fasteners, including cutting, bending, jointing, silicone sealing, and all accessories complete. This rate also includes the cost of removal of any old / existing ACP and its support structure, etc. which needs to be removed for carrying out new ACP work. (ACP Make: Aludecor/Timex/Eurobond) as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL

- ACP Make: Aludecor/Timex/Eurobond
- This item shall be measured in Sq.mtr. of the area completed in ACP work. The actual quantity of ACP cladding work done shall be considered for payment as per SOR item no.1.
- 100% payment of this item shall be released upon completion of Structural fabrication work for ACP cladding, completion of new ACP sheet fixing on the framework & handing over the finished work to MNGL.

II. Tile Work:

Supply, providing and fixing in all position approved quality colour shade Full Body Vitrified Ceramic Glazed tiles flooring over existing floor (Inspecting the existing flooring-removing any loose/all tiles, cracked, or damaged tiles and filling the areas with matching tiles) with new tiles of approved make, color, size and in desired pattern in required position laid with polymer-modified tile-on-tile adhesive (e.g., Roff /MYK Laticrete) in proper line & level including filling of joints in

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matching, quality tile joint filler (Epoxy), curing and acid cleaning etc. complete (Tile make - Johnson Elite 600mm x 600mm S&P Snow Polish fullbody/of equivalent shade of Johnson/Kajariya/Simpola) as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL..

- Tile make: Johnson/Kajariya/Simpola
- This item shall be measured in Sq.mtr. The actual quantity of Tile work done shall be considered for payment as per SOR item no. 2.
- 100% payment of the item shall be released upon completion of Tiling work.


III. **Skirting Work:**

Providing and fixing in all position approved quality shade & colour Full Body Vitrified Glazed Ceramic tiles (8-12 mm thk. tiles) 4" height skirting by removing existing/old skirting tiles(Inspecting the existing flooring-removing all old skirting tiles, levelling the surface, scrapping the surface, cleaning the surface, raking the surface, complete & applying approved make tile adhesive of Roff /MYK over the surface for fixing new tile) and fixing new skirting tiles of approved make, color, size and in desired pattern in required position laid with polymer-modified tile-on-tile adhesive (e.g., Roff /MYK Laticrete) in proper line & level including filling of joints in matching, quality tile joint filler (Epoxy), curing and acid cleaning etc. complete (Tile make - Johnson Elite 600mm x 600mm S&P Snow Polish full body vitrified/of equivalent shade-color of Kajariya/Simpola make) as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL Tile make: Johnson/Kajariya/Simpola

- This item shall be measured in RM. The actual quantity of 4" height skirting done length shall be considered for payment as per SOR item no. 3.
- 100% payment of the item shall be released upon completion of Skirting work.

IV. **Granite Stone Work:**

Providing and fixing in all position approved quality & colour Granite Stone(about 20mm thk) Patti 3" width over the existing floor (inspecting the existing flooring-removing any loose/all granite stone, cracked, or damaged granite stone layer and filling the areas with matching granite stone) with new granite stone of approved make, color, size and in desired pattern in required position laid with polymer-modified tile-on-tile adhesive (e.g., Roff /MYK Laticrete) in

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proper line & level including filling of joints in matching, quality tile joint filler (Epoxy), curing and acid cleaning etc. complete (Stone make Kajaria / Johnson / Simpola) as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL. (Basic granite Rate - 150/- (R.ft) Granite make: Johnson/Kajariya/Simpola/Equivalent make

- This item shall be measured in RM. The actual quantity of 3" wide Granite Stone fixed length shall be considered for payment as per SOR item no. 4.
- 100% payment of the item shall be released upon completion of Granite Stone work.


V. Glass Door:

Supply, installation & fixing in place of frameless toughened glass door fixed on floor spring on patch fitting with 12-24" H-Handle, made out of 12 mm thick glass complete with cutting, edge polishing, glass filming, Push/Pull signages, MNGL Branding Stickers, fixing, and proper alignment, as per approved drawings and site conditions, with necessary approved design hardware locks etc. The rate includes cost of removal of any old/existing glass door/glass frames & its fittings, disposing the same to any lead to the government authorized dumping location as per site requirement. (Saint-Gobain Make Glass & fittings - Enox make) as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL. Fittings: Godrej/Ozone/Dorset/Enox make

- This item shall be measured in Sq.Mtr. The actual area of Glass Door constructed shall be considered for payment as per SOR item no. 5
- Contractor to provide the original Fabrication Invoice or the MTC (Mill Test Certificate) issued by the glass processing factory to confirm the source company
- 100% payment of the item shall be released upon completion of Glass Door work

VI. Glass Partition Single Glazed:

Supply, installation & fixing of toughened glass partition using 12 mm thick clear toughened glass, fixed with SS 304 patch fittings, glass-to-glass connectors, floor-wall-ceiling mounting brackets, frost filming, MNGL Branding Stickers, hinges, handles, and necessary fixing accessories, complete with proper alignment and finishing, as per approved drawings and site conditions. The rate to include the cost of removal of any old/existing Glass partition along with its fixtures,

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disposing the same to any lead to the government authorized dumping location as per site requirement. Also, the rate to include any additional fittings/panel work in wood/metal work in the floor/wall/ceiling that may be necessary to keep the glass partition firmly in position. (Saintgobain Glass, Glass fittings - Enox make) as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL

- Fittings: Godrej/Ozone/Dorset/Enox make
- This item shall be measured in Sq.Mtr. The actual area of Glass Partition constructed shall be considered for payment as per SOR item no. 6.
- Contractor to provide the original Fabrication Invoice or the MTC (Mill Test Certificate) issued by the glass processing factory to confirm the source company
- 100% payment of the item shall be released upon completion of Glass Partition work


VII. Modular Sofa Work:

Supply, fabrication, installation, fixing of modular sofa 36" wide with solid frame (wood/plywood), with back support, high-density foam cushions(50D or higher), and approved fabric / leather upholstery, including stitching, finishing, and all accessories, complete as per approved drawings and site conditions. as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL , (Plywood Make : Century/Green(Club Prime BWP Century Ply/Green Club 5 Hundred BWP Ply, Fabric Make: Sunbrella, Crypton & Laminate make - Greenlam/Marino/Royal Touche, Foam Make: Sleepwell /Kurl On/ Duroflex, laminate Greenlam - 251HDG Bright Green, Merino 21024HGL Saffron, Rotolam - PC30L22 Oasis Green)Plywood Make: Century/Greenply

- Fabric: Sunbrella/Crypton/Equivalent
- Laminate Make: Greenlam/Merino/Rotolam
- Fittings/Hardware: Ozone/Godrej/Dorset
- This item shall be measured in RM. The actual quantity of Sofa constructed length shall be considered for payment as per SOR item no. 7.
- 100% payment of the item shall be released upon completion of Skirting work

VIII. Ergonomic Chair:

Supply, transportation & installation of ergonomic office chair with adjustable height and tilt, featuring mesh / fabric backrest, cushioned

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seat, swivel base, and smooth-rolling casters, constructed with metal or polymer frame, complete as per approved design/approved model/colour as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. 1 year warranty (Godrej/Equivalent make).

- Chair Make: Godrej/Equivalent
- This item shall be measured in Nos. The no. of Chairs supplied-installed shall be considered for payment as per SOR item no. 8.
- 100% payment of the item shall be released upon supply & installation of Chairs.


IX. Customer sitting – Chair:

Supply, construction and installation of customized-fabricated Chair with wooden / metal frame and high-density foam seat(50D or higher), upholstered in approved fabric / leather finish, with backrest-armrest, including finishing, stitching, and all accessories, complete as per approved design and site conditions as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL (Plywood Make : Century/Green(Club Prime BWP Century Ply/Green Club 5 Hundred BWP Ply,Fabric Make: Sunbrella, Crypton & Laminate make - Greenlam/Marino/Royal Touche, Foam Make: Sleepwell/Kurl On/ Duroflex, laminate Greenlam - 251HDG Bright Green, Merino 21024HGL Saffron, Rotolam - PC30L22 Oasis Green)Plywood Make: Century/Greenply

- Fabric Make: Sunbrella/Crypton/Equivalent
- Laminate: Greenlam/Merino/Royal Touche/Rotolam
- Chair Make: Godrej/Equivalent
- This item shall be measured in Nos. The no. of Customer Stool/Chairs supplied shall be considered for payment as per SOR item no. 9
- 100% payment of the item shall be released upon supply & installation of Customer Stool/Chairs.

X. Customer Kiosk Table:

Providing and fixing in position Customer Kiosk Table made out of 18mm thick ply frame work for top, sides, apron, drawer unit, verticle, shelf, stiffners, 12mm ply for drawer sides, Keyboard drawer and 6mm thk ply for drawer bottom. including 3 drawers, CPU rack, UPS rack, Keyboard Tray and cable tray. All the exposed surface shall be finished in 1.00mm thk. laminate including edges, grooves and 0.8mm thk off white approved shade laminate for internal surfaces

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along with necessary approved make/design hardware, complete as directed, as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL, (Plywood Make : Century/Green(Club Prime BWP Century Ply/Green Club 5 Hundred BWP Ply, Fabric Make: Sunbrella, Crypton, Hardware Make: Hettich, Hafele, Blum & Laminate make - Greenlam/Marino/Royal Touche Ply, laminate Greenlam - 251HDG Bright Green, Merino 21024HGL Saffron, Rotolam - PC30L22 Oasis Green) Plywood Make: Century/Greenply

- Laminate: Greenlam/Merino/Royal Touche/Rotolam
- Hardware: Hettich India/Godrej/Equivalent
- This item shall be measured in Sq.Mtr. The actual plan area of Customer Kiosk table constructed shall be considered for payment as per SOR item no. 10.
- 100% payment of the item shall be released upon completion/finishing of Customer Kiosk Table.


XI. Customer Kiosk Table Partition:

Providing and erecting in position Low Height Customer Kiosk Table solid Partition(about 1100mm height, 900mm wide) Both sides laminated made out of plywood framework and covered with 8mm thk ply from both sides, all edges to be sealed with 2mm thick PVC edge banding applied via hot-melt glue, 60mm diameter PVC wire manager grommets, internal raceways for electrical/data cablingetc. All exposed surfaces of the partition finished in 1.0mm approved laminate as per Technical Specification, Tender Document, Approved Drawing, Service Order & direction of MNGL. (Plywood Make : Century/Greenply(Club Prime BWP Century Ply/Green Club 5 Hundred BWP Ply, Fabric Make: Sunbrella/Crypton & Laminate Make: Greenlam/Marino/Royal Touche, laminate Greenlam - 251HDG Bright Green, Merino 21024HGL Saffron, Rotolam - PC30L22 Oasis Green) Plywood Make: Century/Greenply

- Laminate: Greenlam/Merino/Royal Touche/Rotolam
- This item shall be measured in Sq.Mtr. The actual area of Customer Kiosk table partition constructed shall be considered for payment as per SOR item no. 11.
- 100% payment of the item shall be released upon completion/finishing of Customer Kiosk Table partition.

XII. Storage Cabinet with sliding door:

Providing and fixing in position 450-500mm deep File Storage cabinet made out of 18mm thk. Ply frame work for sides, top, bottom, shelves

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and shutters, 9mm thk ply for backside of storage cabinet along with teak wood edge beading. All the exposed surface shall be finished in 1.00mm thk. laminate including edges, grooves and 0.8mm thk off white approved shade laminate for internal surfaces along with necessary approved make/design hardware as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL. (Plywood Make: Century/Greenply(Club Prime BWP Century Ply/Green Club 5 Hundred BWP Ply, Fabric Make: Sunbrella/Crypton & Laminate Make: Greenlam/Marino/Royal Touche, laminate Greenlam - 251HDG Bright Green, Merino 21024HGL Saffron, Rotolam - PC30L22 Oasis Green)

- Plywood Make: Century/Greenply
- Laminate: Greenlam/Merino/Royal Touche/Rotolam
- Hardware: Hettich India/Godrej/Equivalent
- This item shall be measured in Sq.Mtr. The actual elevation area of storage cabinet constructed shall be considered for payment as per SOR item no. 12
- 100% payment of the item shall be released upon completion/finishing of storage cabinet.

XIII. Employee desk:

Providing and fixing in position Employee Desk/Table made out of 18mm thick ply frame work for top, sides, apron, drawer unit, verticle, shelf, stiffners, 12mm ply for drawer sides and 6mm thk ply for drawer bottom. including 2 drawers, CPU rack, and cable tray. All the exposed surface shall be finished in 1.00mm thk. laminate including edges, grooves and 0.8mm thk off white approved shade laminate for internal surfaces along with necessary approved make/design hardware, complete as directed. (as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL, (Plywood Make : Century/Greenply(Club Prime BWP Century Ply/Green Club 5 Hundred BWP Pily, Laminate make - Greenlam/Marino/Royal Touche, laminate Greenlam - 251HDG Bright Green, Merino 21024HGL Saffron, Rotolam - PC30L22 Oasis Green)

- Plywood Make: Century/Greenply
- Laminate: Greenlam/Merino/Royal Touche/Rotolam
- Hardware: Hettich India/Godrej/Equivalent
- This item shall be measured in Sq.Mtr. The actual plan area of employee desk constructed shall be considered for payment as per SOR item no. 13.

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- 100% payment of the item shall be released upon completion/finishing of employee desk.

XIV. Janitor Closet:


Providing and fixing in position 400-450 mm deep Janitor storage cabinet made out of 18mm thk. Ply frame work for sides, top, bottom, shelves and shutters, 9mm thk ply for backside of storage cabinet along with teak wood edge beading. All the exposed surface shall be finished in 1.00mm thk. laminate including edges, grooves and 0.8mm thk off white approved shade laminate for internal surfaces along with necessary approved make/design hardware as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL, (Plywood Make : Century/Greenply (Club Prime BWP Century Ply/Green Club 5 Hundred BWP Ply, Laminate make - Greenlam/Marino/Royal Touche, laminate Greenlam - 251HDG Bright Green, Merino 21024HGL Saffron, Rotolam - PC30L22 Oasis Green)

- Plywood Make: Century/Greenply
- Laminate: Greenlam/Merino/Royal Touche/Rotolam
- Hardware: Hettich India/Godrej/Equivalent
- This item shall be measured in Sq.Mtr. The actual elevation area of janitor closet constructed shall be considered for payment as per SOR item no. 14.
- 100% payment of the item shall be released upon completion/finishing of janitor closet.

XV. Pinup Board:

Supply, fabrication and installation of pinup board / notice board made of cork / plywood base with fabric or laminate finish, framed with wood, suitable for pins and tacks, complete with all approved fittings and as per approved drawings and site conditions as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. (Plywood Make: Century/Greenply (Club Prime BWP Century Ply/Green Club 5 Hundred BWP Ply, Laminate make - Greenlam/Marino/Royal Touche, laminate Greenlam - 251HDG Bright Green, Merino 21024HGL Saffron, Rotolam - PC30L22 Oasis Green)

- Plywood Make: Century/Greenply
- Laminate: Greenlam/Merino/Royal Touche/Rotolam
- This item shall be measured in Sq.Mtr. The actual elevation area of pin up board constructed shall be considered for payment as per item no. 15.

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- 100% payment of the item shall be released upon completion/finishing of Pinup Board.


XVI. False ceiling work:

Supply, fabrication, installation & fixing in place 12mm thick Gyproc gypsum board false ceiling, fixed on 20 Gauge GI framework (including channels, perimeter sections, and hangers) as per Gyproc manufacturer specifications, including jointing with approved compound and tape, finishing to smooth level, painting in approved colour & finishes complete as per approved drawings and site conditions. (Gyproc-Saint Gobain make, Unisteel/USG Boral-For Channels, Glaw Ceiling-For Ceiling Channels) as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL

- Gypsum sheet Make: Gyproc-Saint Gobain
- Channels: Unisteel/USG Boral
- Ceiling Channels: Glaw Ceiling
- This item shall be measured in Sq.Mtr. The actual area of false ceiling constructed shall be considered for payment as per SOR item no. 16.
- 100% payment of the item shall be released upon completion/finishing of False Ceiling.

XVII. MNGL BRANDING LEAF Sign:

Providing, supplying and fixing in position MNGL Branding Leaf Sign comprising 4 nos. acrylic leaves of approved thickness with UV-printed graphics in approved colour/acrylic painting as per design, colour and finish, including cutting, shaping and finishing of acrylic, fabrication of suitable support frame / backing structure as approved, provision of fixing or suspension arrangement from false ceiling /wall/slab, including cost of all necessary work consisting of hardware, fasteners, lighting fixtures, lights, electrical wiring, lighting drivers etc. and other accessories, complete as per approved drawings and site conditions. LEAF Sign to include concealed LED lighting (LED lighting fixtures, drivers etc all included). Including jointing, suspending from false ceiling etc., complete as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL (Acrylic make: Pidilite/Perspex or equivalent, Electrical wires Make: Polycab/KEI/Havells Lights/Fixtures of Philips/Havells/Wipro/Crompton or equivalent). (Total actual covered

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area of the MNGL Branding Leaf Sign in plan shall be as per site condition shall be considered for measurement purpose) Base plan area size considered for 1 no. MNGL BRANDING LEAF Sign is - 1.2m x 1.2m.

- Acrylic sheet Make: Pidilite/Perspex or equivalent
- ACP Make: Eurobond/Timex/Aludecor
- Electrical wires Make: Polycab/KEI/Havells
- Lights/Fixtures of Philips/Havells/Wipro/Crompton or equivalent (Strip Light/Profile Light/Panel lights of approved wattage & its suitable drivers)
- This item shall be measured in No of 1.2mx1.2m size MNGL Leaf box constructed. The no. of MNGL Leaf constructed shall be considered for payment as per SOR item no. 17.
- 100% payment of the item shall be released upon completion/finishing of MNGL BRANDING LEAF Sign.


XVIII. Supply, installation, testing & Commissioning of MCB of approved rating:

Supply, installation, testing & Commissioning of Miniature Circuit Breakers (MCBs) of approved make, ISI marked, suitable for installation in existing distribution boards, including making necessary electrical connections, wiring works, complete in all respects as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. (Make: Anchor/Legrand)

- MCB Make: Anchor/Legrand
- Electrical wires Make: Polycab/KEI/Havells
- This item shall be measured in No of MCB installed. The no. of MCB installed shall be considered for payment as per SOR item no. 18 A/B/C/D.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of MCB installation.

XIX. Supply, installation, testing & Commissioning of 12 Way New Distribution Board:

Supplying, installation, Testing & Commissioning of a 12 Way new Distribution Board (DB) of approved size & approved make including wall cutting, POP filling, surface levelling etc. civil works, fixing in place DB, wiring connections, existing MCB fitting-connections complete in all respects as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. (Make: Anchor/Legrand)

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- MCB Make: Anchor/Legrand
- Electrical wires Make: Polycab/KEI/Havells
- This item shall be measured in No of 12 Way Distribution Board installed. The no. of DB installed shall be considered for payment as per SOR item no. 19.

100% payment of the item shall be released upon supply, installation, testing & commissioning of 12 Way distribution board installation

XX. Electrical/Telephone/LAN Point work:


Supply, installation, testing & commissioning of surface point with wiring above the false ceiling & concealed point wiring below the false ceiling from MCB DB to switch boards with 2 nos. 2.5sq.mm.PVC insulated FRLSH copper wire & 1 no. 2.5sq.mm.PVC FRLSH copper earth wire & from switchboard to individual points with 2 nos. 1.5sq.mm. PVC FRLSH copper wire & 1 no. 1.5sq.mm. PVC FRLSH copper earth wire with heavy gauge PVC conduit along with Modular type approved rating Amp. switch, socket, regulator, ceiling rose, bracket/pendent holder, G.I. gang box complete in all respect with interconnection as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. (Switchboard/Switch/Socket/Regulator/etc. make & series - Legrand Mylinc White or equivalent.)

- Wire make – Polycab/KEI/Havells)
- MCB/Switch/Socket/Regulator/Plate/GI Gangbox Make: Anchor/Legrand
- Electrical wires Make: Polycab/KEI/Havells
- Telephone Wires/Connector/Modular plate/Box Make: Anchor/Polycab
- LAN Cable/RJ45 connector/Modular plate/Box Make: D-Link
- This item shall be measured in No of Electrical/Telephone/LAN point installed. The no. of Electrical/Telephone/LAN points installed shall be considered for payment as per SOR item no. 20 A/B/C/D/E/F.

100% payment of the item shall be released upon completion/testing/commissioning of Electrical/Telephone/LAN point.

XXI. POWER CABLE & TERMINATION:

- POWER CABLE & TERMINATION : Supply, Installation, Testing & Commissioning of LT Wiring rated for 1100 Volts AC Single Core PVC insulated FRLSH copper wires as per IS

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Standard with necessary accessories complete in all respect as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL. (Wire Make: Polycab/Havells/KEI)

- MCB/Switch/Socket/Regulator/Plate/GI Gangbox Make: Anchor/Legrand
- Electrical wires Make: Polycab/KEI/Havells
- Conduit: Finolex/Poly pac
- This item shall be measured in length of Electrical circuit wiring done as per SOR. The length of Electrical circuit wiring laid/tested/commissioned shall be considered for payment.

100% payment of the item shall be released upon completion/testing/commissioning of Electrical Circuit wiring as per SOR item no. 21 A & B.

XXII. DATA & COMMUNICATION CABLING:

Supply, installation, testing & Commissioning of Data wiring with Cat 6 D-Link make Cable in raceways/conduits as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. The rate includes the cost of providing and fitting crimp fittings & RJ-45 connectors at both ends of the wire. (Make of CAT 6 Cable: D-Link)


- LAN Cable Make: D-Link
- Conduit: Finolex/Poly pac
- This item shall be measured in length of LAN wiring done as per SOR. The length of LAN wiring laid/tested/commissioned shall be considered for payment.

100% payment of the item shall be released upon completion/testing/commissioning of LAN wiring as per SOR item no. 22-A.

XXIII. DATA & COMMUNICATION CABLING:

Supply, installation, Testing & Commissioning of Telephone point wiring with 2 Pair telephone cable in raceways/conduits as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. The rate includes the cost of providing & fitting crimp fittings & RJ-11 connectors at both ends of the wire.


- Telephone Wire Make: Polycab/Anchor
- Conduit: Finolex/Poly pac

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- This item shall be measured in length of Telephone wiring done as per SOR. The length of Telephone wiring laid/tested/commissioned shall be considered for payment. 100% payment of the item shall be released upon completion/testing/commissioning of Telephone wiring done as per SOR item no. 22-B.

XXIV. LIGHT FIXTURES: Supply, Installation, Testing & Commissioning of following light fixtures of approved make:

- A) Supply, installation, fixing, testing & commissioning of 15W LED Ceiling light with fixture and necessary accessories complete in all respect as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL Make - (Philips/Crompton/Wipro make), Basic Light & Fixture Cost considered is Rs. 1200/-.
- B) Supply, installation, testing & commissioning of designer suspended ceiling LED Light of 15 W/approved wattage with appropriate driver-accessories in approved colour and necessary artwork-signage work-UV printing as per MNGL approved drawings over it. The light to be fixed with necessary fixtures-accessories, artwork-signage work-UV printing complete in all respect as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. Make - (Philips/Crompton/Wipro/equivalent make) Basic Light & its Fixture Cost considered is Rs. 5000/- (Size of Light & its fixture unit - 85mm (H) x 900mm (L) or equivalent size)
 - LED Light Make: Philips/Crompton/Wipro
 - Suspended Ceiling Light: Philips/Crompton/Wipro/equivalent make
 - Electrical Lighting Fixtures: Anchor/Legrand/Equivalent make
 - Electrical wires Make: Polycab/KEI/Havells
 - Conduit: Finolex/Poly pac
 - This item shall be measured in no. of Electrical lights fixed as per SOR. The no. of Electrical lights fixed/tested/commissioned shall be considered for payment. 100% payment of the item shall be released upon completion/testing/commissioning of Electrical lights as per SOR item no. 23 A & B.

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XXV. Standalone Floor Mounted Pedestal Fan:

Supply, Transportation, installation, Testing & Commissioning of Standalone 35w Atomberg Fan 400mm pedestal fan, 5 star rated, silent BLDC motor, 6 speed, with remote as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. Basic Fan cost considered is - Rs. 4000/- per unit. (Atomberg Renessa 400mm Pedestal Fan/Equivalent)

- Fan Make: Atomberg/Equivalent
- This item shall be measured in no. of Fans supplied, installed & commissioned as per SOR. The no. of Fans supplied, installed & commissioned shall be considered for payment.


100% payment of the item shall be released upon completion/testing/commissioning of Standalone Floor Mounted Pedestal fans as per SOR item no. 24.

XXVI. Supply, installation, testing & Commissioning of Inverter-Battery Set:

Supply, transportation, loading-unloading & fixing in position 1.5 kVA Inverter-battery set with stand, Digital Signal controlled with Pure Sign Wave Output(Input Voltage: 180-260 AC, Output Voltage: 230V +-1% at 50 Hz) with SMF/VRLA maintenance free battery of 150 Ah connected to DB for un-interrupted Power Supply as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL (Approved Make: Luminous, V-Guard, Microtek, and Exide) (3 year Warranty for Inverter & 4 year warranty for Battery)

- Inverter-Battery Make: Luminous, V-Guard, Microtek, Exide
- Electrical wires Make: Polycab/KEI/Havells
- **Contractor must obtain MNGL approval for the model of Inverter & battery to be supplied.**
- This item shall be measured in no. of Inverter Battery sets installed as per SOR. The no. of Inverter Battery sets supplied/installed tested/commissioned shall be considered for payment.

100% payment of the item shall be released upon completion/testing/commissioning of Inverter-Battery set as per SOR item no. 25.

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XXVII. AIR-CONDITIONING WORKS:


SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF FOUR WAY CASSETTE AC: Supply, Installation, Testing & commissioning of 3 star four way cassette Inverter Air-conditioning system (**Daikin/Blue Star**) comprising indoor unit and outdoor condensing unit with nitrogen pressure testing as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. Including supply, fabrication and installation of Air-condition indoor & outdoor units complete with vibration isolating pads, brackets as required, core cutting, other civil works required etc complete in all respect as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. Cassette Make: Daikin/BlueStar:

- **Contractor must obtain MNGL approval for the model of AC to be supplied.**
- **Contractor must submit AC installation report & original invoice copy of AC along with bill for claiming warranty in future.**
- This item shall be measured in no. of Cassette AC units installed as per SOR. The no. of Cassette AC units supplied/installed tested/commissioned shall be considered for payment.
100% payment of the item shall be released upon completion/testing/commissioning of Cassette AC units as per SOR item no. 26 A & B.

XXVIII. Supply, Installation, Testing & Commissioning of Refrigerant Piping:

Supply, Installation, Testing & Commissioning of Refrigerant Piping: Supply, Installation & commissioning of Hard copper 22Gauge refrigerant piping, complete with fittings, elbows, supporting arrangement on walls & Soft copper piping for Air conditioners units as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL. (Approx. quantity - Payable at Actuals)

- Piping Make: Mandev Copper/Indigo MetTube
- This item shall be measured in length of refrigerant piping installed as per SOR. The length of refrigerant piping supplied/installed tested/commissioned shall be considered for payment.

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100% payment of the item shall be released upon completion/testing/commissioning of refrigerant piping as per SOR item no. 27.

XXIX. ELECTRICAL CABLING FOR AC INSTALLATION:

ELECTRICAL CABLING: Supply, Providing, laying, Testing & Commissioning of approved Power & Control electrical cabling From IDU to ODU as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL (Approx. quantity - Payable at Actuals)

- Electrical Cabling Make: Polycab/KEI/Havells
- This item shall be measured in length of electrical wiring installed as per SOR. The length of Electrical wiring supplied/installed tested/commissioned shall be considered for payment.

100% payment of the item shall be released upon completion/testing/commissioning of Electrical & Control wiring as per SOR item no. 28.

XXX. DRAIN PIPINGS FOR AC INSTALLATION:


DRAIN PIPINGS: Supply, providing, laying, Testing & Commissioning of drain water pipings work out of PVC pipes, fitting, accessories, bends, elbows- 25mm Dia. as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL (Approx. quantity - Payable at Actuals)

- PVC/uPVC pipe Make: Supreme/Finolex
- This item shall be measured in length of drain pipes installed as per SOR. The length of drain pipes supplied/installed tested/commissioned shall be considered for payment.

100% payment of the item shall be released upon completion/testing/commissioning of drain pipes installed as per SOR item no. 29.

XXXI. Internal Paint On Walls:

Providing & applying premium Royal emulsion paint of superior quality of approved make, colour and shade to the old & new surface in two coats over primer, including preparation of the surfaces to receive the paint by removing old paint, thoroughly cleaning oil, grease, dirt and other foreign matter with brushing, fine line steel wool, sand paper and applying putty of approved make etc. complete (including primer).(Make: Asian Paint, Royal Emulsion of approved

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shade & Colour) as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL

- Paint Make: Asian Paint
- This item shall be measured in area of wall painted as per SOR. The actual area of wall painted shall be considered for payment.

100% payment of the item shall be released upon completion/finishing of painted wall as per SOR item no. 30.

XXXII. Vinyl Treatment on Walls:

Supply and installation/fixing of paste-applied vinyl wall covering in approved brand colour, including proper alignment, edge finishing, and complete fixing as per manufacturer's recommendations as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL (Approved Makes for Type II Vinyl Wall Covering : Momentum, Koroseal, Wolf-Gordon, and Versa)

- Vinyl Print make: Momentum, Koroseal, Wolf-Gordon, Versa
- This item shall be measured in area of vinyl printed as per SOR. The actual area of vinyl print shall be considered for payment.


100% payment of the item shall be released upon completion/finishing of printed wall as per SOR item no. 31.

XXXIII. Enamel/Oil paint for shutter:

Providing & applying Enamel Paint of superior quality of approved make, colour and shade to the existing Rolling shutter from outside in two coats over primer, including preparation of the surfaces to receive the paint by removing old paint, thoroughly cleaning oil, grease, dirt and other foreign matter with brushing, fine line steel wool, sand paper and applying putty of approved make etc. complete (including primer) as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL (Paint Make: Asian Paint)

- Enamel/Oil Paint make: Asian Paint
- This item shall be measured in area of shutter printed as per SOR. The actual area of painted shutter shall be considered for payment.

100% payment of the item shall be released upon completion/finishing of printed wall as per SOR item no. 32.

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XXXIV. Acrylic Illuminated Board with Aluminium Profile Glow Letters:


Supply, installation, fixing, testing & commissioning of acrylic board(acrylic sheet) with backlit illumination, fabricated from high-quality acrylic sheet with LED light source for uniform glow, and aluminium profile glow letters fixed on the surface as per approved design complete with all mounting frames, fixings, wiring, lights, lighting fixture and installation as per approved drawings and site conditions as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL (Base Size of Acrylic Board considered is 2.61m Length x 0.6m in Height, actual execution shall be as per site condition & site measurement) (ACP Make : Aludecor/Timex/Eurobond, Acrylic make: Acrylite/Perspex, Lights/Light Fixture Make: Philips/Crompton/Havells) (Base Size of Board For 1 Unit Board Size is- 2.61 m Length x 0.6m Height)

- Acrylic sheet Make: Pidilite/Perspex or equivalent
- ACP Make: Eurobond/Timex/Aludecor
- Electrical wires Make: Polycab/KEI/Havells
- Lights/Fixtures of Philips/Havells/Wipro/Crompton or equivalent (Strip Light/Profile Light/Panel lights of approved wattage & its suitable drivers)
- This item shall be measured in No of 2.61mx0.6m size MNGL Acrylic Board constructed. The no. of MNGL Acrylic Board constructed shall be considered for payment.
- 100% payment of the item shall be released upon completion/finishing of MNGL Acrylic Board as per SOR item no. 33.

XXXV. Acrylic Illuminated Board with Aluminium Profile Glow Letters:

Supply, installation, fixing, testing & commissioning of acrylic board (acrylic sheet) with backlit illumination, fabricated from high-quality acrylic sheet with LED light source for uniform glow, and aluminium profile glow letters fixed on the surface as per approved design. Complete with all mounting frames, fixings, wiring, lights, lighting fixtures etc. and installation as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL (General Size is 0.7mx0.7m, actual execution shall be as per site condition & site measurement) (Acrylic make: Acrylite/Perspex, Lights/Light Fixture Make: Philips/Crompton/Havells)

- (Acrylic make: Acrylite/Perspex, Lights/Light Fixture Make: Philips/Crompton/Havells)
- Acrylic sheet Make: Pidilite/Perspex or equivalent
- ACP Make: Eurobond/Timex/Aludecor

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- Electrical wires Make: Polycab/KEI/Havells
- Lights/Fixtures of Philips/Havells/Wipro/Crompton or equivalent (Strip Light/Profile Light/Panel lights of approved wattage & its suitable drivers)
- This item shall be measured in No of 0.7mx0.7m size MNGL Logo Acrylic Board constructed. The no. of MNGL Logo Acrylic Board constructed shall be considered for payment.
- 100% payment of the item shall be released upon completion/finishing of MNGL Logo Acrylic Board as per SOR item no. 34.

XXXVI. Decorative Wall Graphic – UV Printing:

Supply, installation & fixing/printing of high-resolution UV-cured printed wall graphics applied directly onto prepared smooth wall surfaces in approved design and colors, with durable, scratch-resistant, fade-resistant finish, including all primers, adhesives, and surface preparation as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL (Approved Make: Roland DG, Mimaki, and Epson)

- UV Print make: Roland DG, Mimaki, and Epson
- This item shall be measured in area of UV printing as per SOR. The actual area of UV printing shall be considered for payment.


100% payment of the item shall be released upon completion/finishing of UV printed wall as per SOR item no. 35.

XXXVII. Decorative Wall Graphic – Eco-Solvent Printing:

Supply and installation of Eco-solvent printed wall graphics applied directly onto prepared smooth wall surfaces in approved design and colors, ensuring uniform adhesion and bubble-free finish, including all primers, adhesives, and surface preparation as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL.

- Eco-solvent Print make: Roland DG, Mimaki, and Epson
- This item shall be measured in area of Eco-solvent printing as per SOR. The actual area of Eco Solvent printing shall be considered for payment.

100% payment of the item shall be released upon completion/finishing of Eco-solvent printed wall as per SOR item no. 36.

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XXXVIII. Acrylic Signage Work:

Supply, Fabrication, installation/fixing of acrylic signages as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL. Size upto - 0.3m x 0.15.

- Acrylic sheet Make: Pidilite/Perspex or equivalent
- This item shall be measured in no of Acrylic Signage prints as per SOR. The no. of Acrylic Signages shall be considered for payment.

100% payment of the item shall be released upon completion/finishing of Acrylic Signages as per SOR item no. 37.

XXXIX. Plants/Greenery Work:

Supply, Fabrication, installation/fixing of artificial plants(about 4/5 ft height) as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL.

- Artificial Plants Make: Mason Homes/Nearly Natural/Fourwalls or equivalent
- This item shall be measured in no of Artificial plants/greenery supplied as per SOR. The no. of Artificial plants/greenery supplied shall be considered for payment.

100% payment of the item shall be released upon completion/finishing of Acrylic Signages as per SOR item no. 38.

XL. Decorative Pots:


Supply, Fabrication, installation/fixing of decorative pots 40 cm diameter x 45 cm high cylindrical FRP pot as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL

- Decorative Pots Make: Ugao/Exclusive lane/Harls Arts or equivalent
- This item shall be measured in no of decorative pots supplied as per SOR. The no. of decorative pots supplied shall be considered for payment.

100% payment of the item shall be released upon completion/finishing of decorative pots as per SOR item no. 39

XLI. Photo Frames:

Supply, Fabrication, installation/fixing of photo frames of size 1'6" x 1'6" or similar size as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL

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- This item shall be measured in no of photo frames supplied as per SOR. The no. of photo frames supplied shall be considered for payment.

100% payment of the item shall be released upon completion/finishing of photo frames as per SOR item no. 40

XLII. Architectural Design and Working Drawings Preparation:

Carrying out Architectural design and working drawings including conceptual and detailed design, floor plans, elevations, sections, electrical layouts, furniture layouts, finishes, and other services, along with consultant coordination drawings, prepared in approved format and scale for construction and execution. with 3D views. Also, preparation of As-built drawings after the construction activity is completed.

- This item shall be measured in no of Architectural design & working drawings prepared as per SOR.
- 100% payment of the item shall be released upon completion & handover of Architectural drawings/Working drawings as per SOR item no. 41.

XLIII. 4 CH NVR -Hikvision/CP Plus:


Supply Installation, Testing & Commissioning of 4 CH NVR - Hikvision/CP Plus as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL

- (Model No. CP-UNR-104F1 (4-Channel) OR Equivalent OR Hikvision Equivalent Model)
- No. of NVR system installed shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 42

XLIV. 2 MP IP CAMARA DOME/ BULLET:

Supply Installation, Testing & Commissioning of 2 MP IP CAMARA DOME/ BULLET WITH MIC, Night Colour VU -Make-Hikvision/CP Plus as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL

- For Dome Camera(Model No. CP-UNC-DA21L3C-LQ or CP-UNC-DA21PL3C-Y OR Equivalent OR Hikvision Equivalent Model)
- For Bullet Camera(Model No. CP-UNC-TA21L3C-L (Gold Series / Illumax OR Equivalent OR Hikvision equivalent model)

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- No. of Dome/Bullet Camera installed shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 43

XLV. 1 TB WD PURPAL HARD DISK:

Supply Installation, Testing & Commissioning of 1 TB WD PURPAL HARD DISK as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL.

- No. of Hard Disk installed shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 44

XLVI. 4 PORT ETHERNET POE:

Supply Installation, Testing & Commissioning of 4 PORT ETHERNET POE as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL

- No. of 4 PORT ETHERNET POE switch installed shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 45.

XLVII. 3 U RACK FOR NVR:


Supply Installation, fixing inplace of 3 U RACK FOR DVR as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL

- No. of 3 U RACK FOR NVR installed shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 46.

XLVIII. RJ 45 CONNCTOR:

Supply, installation, connection & commissioning of RJ 45 CONNCTOR as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL.

- No. of RJ 45 CONNCTOR installed shall be counted for payment.

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- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 47.

XLIX. PVC BOX 5" X 5":

Supply Installation, fixing in place of PVC BOX 5" X 5" as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL

- No. of PVC BOX 5" X 5" installed shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 48.

L. MONITOR 19" SAMSUNG/LG/SONY:

Supply Installation, Testing & Commissioning of MONITOR 19" SAMSUNG/LG/SONY make as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL

- No. of MONITOR 19" SAMSUNG/LG/SONY make installed shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 49.

LI. HDMI CABLE 1.5 MTR LENGTH:


Supply Installation, Testing & Commissioning of HDMI CABLE 1.5 MTR LENGTH as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL.

- No. of HDMI CABLE 1.5 MTR LENGTH installed shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 50.

LII. WALL MOUNT STAND FOR MONITOR:

Supply Installation, fixing in place of WALL MOUNT STAND FOR MONITOR as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL

- No. of WALL MOUNT STAND FOR MONITOR installed shall be counted for payment.

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- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 51.

LIII. INSTALLATION , TESTING , COMMISSIONING OF CCTV CAMERA SYSTEM:

INSTALLATION , TESTING , COMMISSIONING OF CCTV CAMERA SYSTEM as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL

- No. of CCTV Camera installation, testing & Commissioning done at sites shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 52.

LIV. 55 Inch Sony Make LED TV:


Supply, installation, testing & Commissioning of 55 Inch Sony Make LED TV of Model LED K – 43S22M2/ equivalent as per Technical specification, Tender document, approved drawing, Service order & direction of MNGL

- No. of 55 Inch Sony Make LED TV installation, testing & Commissioning done shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 53.


LV. Voltas make water dispenser:

Supply, installation, testing & Commissioning of Voltas make water dispenser Minnimagic Spring R V Plus model / equivalent as per Technical specification, Tender document , approved drawing, Service order & direction of MNGL.

- No. of Voltas make water dispenser Minnimagic Spring R V Plus model / equivalent installation, testing & Commissioning done shall be counted for payment.
- 100% payment of the item shall be released upon supply, installation, testing & commissioning of entire CCTV camera system under SOR item no. 54.

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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- 3.0 Taking over the site from MNGL:** Carrying out pre-construction survey, making arrangement of safety, security, temporary water & electrical connection, traffic detour etc. setting out piping GAD by laying out the plans at site will be in the scope of bidder.
- 3.1 Taking all measures to provide safety to traffic, public, workmen operating staff, equipment and operation and maintenance activities, underground /aboveground services and providing fire protection measures during construction and any other activity to make station functional in all respect will be in the scope of bidder.
 - 3.2 To carry out all test at the work site, approved laboratory and place of manufacture / fabrication: Provide all test certificates from manufacturers and suppliers and offer inspection at all stages of procurement / constructions.
 - 3.3 Maintain and observe all statutory requirements with regard to labour laws, taxation laws, local statutory rules and insurance requirements will be in the scope of bidder.
 - 3.4 To handover clear site to MNGL after removing all debris subsequent to completed works as per scope.
 - 3.5 Bidder require to provide progress/ details assigned work to EIC .
 - 3.6 Contractor should take necessary work permit prior to commencement of work in CNG station and carry out activity with safety measure without disturbing the CNG operation.
 - 3.7 Following Completion documents should be submitted by the contractor in triplicate: a) Test certificate / analysis certificate b) Guarantee/warranty certificates including maintenance / performance guarantee certificate c) Test certificates from manufacturers for any other material supplied by the contractor. d) Insurance policy as per relevant clause of contract agreement. e) ESI/EPF clearance certificate for the period during which work was carried out. F) Attendance register & salary records of work period.
 - 3.8 Marking all as-built details on construction / fabrication drawings / data sheets issued by MNGL and submission of as-built details and drawings in six sets.
 - 3.9 Any other activity (ies) not mentioned / covered explicitly above, but otherwise required for satisfactory completion / operation/ safety / statutory / maintenance of the works shall also be covered under the Scope of Work and has to be completed by the Contractor within specified Schedule of Items of Works at no extra cost to MNGL.
 - 3.10 Approval in principle for all work will be obtained from concerned authorities. To ensure smooth execution of the work on a day-to-day basis it will be the bidders responsibility to liaison with such authorities and obtain necessary approvals.

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- 3.11 Deployed manpower operator at site should be with proper PPE's and with required safety awareness. If any incident or accident take place during the execution of given work will be handled by Contractor.

4.0 Delivery / Completion Schedule:

- 4.1 **All the works for each of the sites(Baner, Karve Road, Parvati, Viman Nagar & Wakad) shall be finished within 5 weeks from the date of PO or from the date of site handover whichever is later(In case the site is handed over at a later date).**

The bidder is required to deploy the resources and complete assigned work as per scope of work as per requirement and as instructed / intimated by Engineer-in-charge from time to time during the contract period.

5 Payment terms:

RA bill for the works/ supply/installation/fabrication work for the assigned work shall be submitted by Bidder after successfully completion of each work assigned / intimated / instructed.


For All Items:

- 100% Payment will be done after completion of the respective item as per Technical specification, approved drawing, Tender terms & Direction of EIC
- Payment shall be made from the F&A Department of MNGL, within 45 days from the date of receipt of bill.

6 Penalty/Price Reduction Schedule (PRS):

Time is the essence of the contract. In case the contractor fails to complete the work within the stipulated period given by EIC than following penalty will be imposed.

Time is the essence of the CONTRACT. In case the CONTRACTOR fails to complete the WORK within the stipulated period, then, unless such failure is due to Force Majeure as defined in Clause 26 here above

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or due to EMPLOYER's defaults, the Total Contract price shall be reduced by ½% of the total Contract Price per complete week of delay or part thereof subject to a maximum of 5% of the Total Contract Price, by way of reduction in price for delay and not as penalty. The said amount will be recovered from amount due to the Contractor/ Contractor's Contract Performance Security payable on demand.

The decision of the ENGINEER-IN-CHARGE in regard to applicability of Price Reduction Schedule shall be final and binding on the CONTRACTOR.

IF the contractor does not finish job within the contract period & within the further time extension granted by MNGL (if time extension granted by MNGL), then MNGL reserves the full right to terminate the contract and carry out works from other contractor as per MNGL requirement.


7 Guarantee :

Guarantee for all Civil/Interior/Electrical/Furniture/etc. work:


The contractor shall rectify work / supply against any defect, failure or damage occurring during **1 year** from the date of completion /commissioning of work or supply at free of cost. If the contractor fails to rectify the work/supply within 1 week from the date of intimation, MNGL can do the necessary rectification on its own or get it done from some other agency and recover the cost incurred for such rectification work/ supply from the contractor through all the available means to MNGL.

8 Minimum Documents required during Billing as per instruction of EIC: -

- a) Joint Measurement Sheet
- b) Warranty Certificates
- c) Invoice of the purchased materials
- d) Site Photographs
- e) No objection certificate.
- f) Labor compliance as per labor act/ factor act/ GOM

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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SECTION – IV FORMS AND FORMATS

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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**F-1
BIDDER'S GENERAL INFORMATION**

To
M/s Maharashtra Natural Gas Limited
*Pride Purple Coronet,
301-302, Second Floor,
Baner Rd, Above Bata Showroom,
Baner, Pune – 411045*

- 1.1 Bidder Name : _____
- 1.2 Number of Years in Operation : _____
- 1.3 Registered Address : _____

- 1.4 Operation Address : _____
if different from above _____
- 1.5 Telephone Number : _____
(Country Code) (Area Code) (Telephone No.)
- 1.6 E-mail address & Web Site : _____
- 1.7 Telefax Number : _____
(Country Code) (Area Code) (Telephone No.)
- 1.8 ISO Certification, if any : {If yes, please furnish details}
- 1.9 GSTIN Registration No. :

(SIGNATURE OF BIDDER WITH SEAL)

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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**F-2
BID FORM**

To
M/s Maharashtra Natural Gas Limited
*Pride Purple Coronet,
301-302, Second Floor,
Baner Rd, Above Bata Showroom,
Baner, Pune – 411045*

Date:

Dear Sir,

Having examined the Conditions of Contract and Specifications including Addenda Nos. (Insert Numbers) the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply and deliver

(Description of Goods and Services) in conformity with the said Drawings, Conditions of Contract and specifications for the same for (as quoted in price bid) or such other sums as may be ascertained in accordance with the Schedule of Prices.

We undertake, if our bid is accepted, complete delivery of as agreed and specified in the IFB document. If our bid is accepted, we will obtain the guarantee of a Bank in a sum not exceeding (3)% of the Contract price for the due performance of the Contract.

We agree to abide by this bid for a period of 4(four) months from the date fixed for bid opening under Instructions to Bidders and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We have enclosed Bid Security in the form of Demand Draft/ Bank Guarantee in line with Cl. 17 of ITB for (amount in figure & words) valid for 6(six) months' period as per the requirement of bid document.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof in your notification of award (Fax of Intent) shall constitute a binding Contract between us.


We understand that you are not bound to accept the lowest or any bid, you may receive.

Dated this Day of 2026

SEAL AND SIGNATURE

In the capacity of Duly authorized to sign bid for and on behalf of

(SIGNATURE OF WITNESS)
WITNESS NAME:
ADDRESS:

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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Sheet 1 of 2

F-4

PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY DEPOSIT/ BID SECURITY
(To be stamped in accordance with the Stamp Act)

Ref:

Bank Guarantee No.
Date

To
Maharashtra Natural Gas Limited,
Pride Purple Coronet,
301-302, Second Floor,
Baner Rd, Above Bata Showroom,
Baner, Pune – 411045
Dear Sir(s),

In accordance with Letter Inviting Tender under your reference No. _____ M/s
_____ having their Registered/ Head Office at _____
_____ (hereinafter called the Tenderer) wish to participate in the said
tender for _____

As an irrevocable Bank Guarantee against Earnest Money for the amount of _____ is
required to be submitted by the Tenderer as a condition precedent for participation in the said
tender which amount is liable to be forfeited on the happening of any contingencies mentioned in
the Tender Document.

We, the _____ Bank at _____ having
our Head Office _____ (Local Address) guarantee
and undertake to pay immediately on demand without any recourse to the tenderers by
Maharashtra Natural Gas Limited the amount _____ without any
reservation, protest, demur and recourse. Any such demand made by MNGL, shall be conclusive
and binding on us irrespective of any dispute or difference raised by the Tenderer.

This guarantee shall be irrevocable and shall remain valid up to _____ [this date should
be 6 months after the date finally set out for closing of tender]. If any further extension of this
guarantee is required, the same shall be extended to such required period on receiving instructions
from M/s _____ whose behalf this guarantee is issued.

In witness whereof the Bank, through its authorized officer, has set its hand and stamp on this
_____ day of _____ 2026__ at _____.

WITNESS:

(SIGNATURE)
(NAME)

(OFFICIAL ADDRESS)


(SIGNATURE)
(NAME)

Designation with Bank Stamp

Attorney as per

Power of Attorney No. _____

Date: _____


 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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Sheet 2 of 2

**INSTRUCTIONS FOR FURNISHING BID-GUARANTEE/
BANK GUARANTEE**

1. The Bank Guarantee by bidders will be given on non-judicial stamp paper as per stamp duty applicable. The non-judicial stamp paper should be in the name of the issuing bank. In case of foreign bank, the said banks guarantee to be issued by its correspondent bank in India on requisite non-judicial stamp paper.
2. The expiry date as mentioned in bid document should be arrived at by adding 2 months to the date of expiry of the bid validity unless otherwise specified in the Bid Documents.
3. The bank guarantee by bidders will be given from bank as specified in ITB
4. A letter from the issuing bank of the requisite Bank Guarantee confirming that said bank guarantee/ all future communication relating to the Bank Guarantee shall be forwarded to the Employer at its address as mentioned at ITB.
5. Bidders must indicate the full postal address of the bank along with the bank's E-mail/ Fax. from where the earnest money bond has been issued.

Note: Any Bank Guarantee related to this tender must be submitted along with SWIFT Statement.

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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**F-5
LETTER OF AUTHORITY**

**PROFORMA FOR LETTER OF AUTHORITY FOR ATTENDING AND SUBSEQUENT
NEGOTIATIONS/CONFERENCES**

No.:

Date:

To,
Maharashtra Natural Gas Limited,
*Pride Purple Coronet,
301-302, Second Floor,
Baner Rd, Above Bata Showroom,
Baner, Pune – 411045*

Dear Sir,

We _____ hereby authorize following representative(s) to attend un-priced bid opening and price bid opening and for any other correspondence and communication against above Bidding Document:

1) Name & Designation _____ Signature _____

2) Name & Designation _____ Signature _____

We confirm that we shall be bound by all commitments made by aforementioned authorized representatives.

Yours faithfully,


Signature

Name & Designation

For and on behalf of

Note: This letter of authority should be on the letterhead of the bidder and should be signed by a person competent and having the power of attorney to bind the bidder.

Not more than two persons are permitted to attend techno-commercial un-priced and price bid opening.

 MAHARASHTRA NATURAL GAS LIMITED	Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA Bid No.: MNGL/CP/2026-27/42
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**F-6
NO DEVIATION CONFIRMATION**

(Tender/ Bid Document No. _____)

EXCEPTION AND DEVIATION STATEMENT

NAME OF WORK:

BID DOCUMENT NO. :


Bidder may stipulate exceptions and deviations to Bid Document, if considered unavoidable as per the following format:

SL. NO.	CLAUSE NO.	PAGE NO. OF TENDER DOCUMENT	DEVIATION	REASONS FOR DEVIATION

Any exceptions / deviations brought out by us elsewhere in our Offer shall not be considered as valid and should be ignored by the Owner.

NAME OF BIDDER: _____

SIGNATURE OF BIDDER: _____
& SEAL

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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**F-7
CERTIFICATE**


To,
Maharashtra Natural Gas Limited,
Pride Purple Coronet,
301-302, Second Floor,
Baner Rd, Above Bata Showroom,
Baner, Pune – 411045

Dear Sir,

If, we become a successful bidder and pursuant to the provisions of the Bidding Documents and contract is awarded to us the following certificate shall be automatically enforceable:

'We agree and acknowledge that the Employer is entering into the Agreement solely on its own behalf and not on behalf of any other person or entity. In particular, it is expressly understood and agreed that the Government of India is not a party to the Agreement and has no liabilities, obligations or rights there under. It is expressly understood and agreed that the Employer is authorized to enter into Agreement, solely on its own behalf under the applicable laws of India. We expressly agree, acknowledge and understand that the Employer is not an agent, representative or delegate of the Government of India. It is further understood and agreed that the Government of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the Agreement. Accordingly, we hereby expressly waive, release and forego any and all actions or claims, including cross claims, VIP claims or counterclaims against the Government of India arising out of the Agreement and covenants not to sue to Government of India as to any manner, claim, cause of action or things whatsoever arising of or under the Agreement.'

(SEAL AND SIGNATURE OF BIDDER)

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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Sheet 1 of 2

F-8

**PROFORMA OF BANK GUARANTEE FOR PERFORMANCE GUARANTEE
(ON NON-JUDICIAL PAPER OF APPROPRIATE VALUE)**

TO:

M/s Maharashtra Natural Gas Limited
Pride Purple Coronet,
301-302, Second Floor,
Baner Rd, Above Bata Showroom,
Baner, Pune – 411045


Dear Sir,

M/s _____ have been awarded the work of
_____ for Maharashtra Natural Gas Limited, PUNE vide
Purchase Order No. _____ dated _____.

The Contracts conditions provide that the Supplier shall pay a sum of Rs. _____
(Rupees _____) as full
Contract Performance Guarantee in the form therein mentioned. The form of payment of Contract
Performance Guarantee includes guarantee executed by Nationalized Bank, undertaking full
responsibility to indemnify Maharashtra Natural Gas Limited, in case of default.

The said _____ has approached us and
at their request and in consideration of the premises we having our office at
_____ have agreed to give such guarantee as hereinafter
mentioned.

1. We _____ hereby undertake and agree with
you that if default shall be made by M/s _____ in
performing any of the terms and conditions of the tender or in payment of any money
payable to Maharashtra Natural Gas Limited we shall on demand pay without any recourse
to the contractor to you in such manner as you may direct the said amount of Rupees
_____ only or such portion thereof not exceeding the said
sum as you may from time to time require.
2. You will have the full liberty without reference to us and without affecting this guarantee,
postpone for any time or from time to time the exercise of any of the powers and rights
conferred on you under the contract with the said _____
_____ and to enforce or to forbear from endorsing any
powers or rights or by reason of time being given to the said
_____ which under law relating to the sureties would but for
provision have the effect of releasing us.
3. Your right to recover the said sum of Rs. _____
(Rupees _____) from us in manner aforesaid will not
be affected or suspended by reason of the fact that any dispute or disputes have been
raised by the said M/s _____ and/ or that any dispute or
disputes are pending before any officer, tribunal or court.

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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Sheet 2 of 2


4. The guarantee herein contained shall not be determined or affected by the liquidation or winding up dissolution or changes of constitution or insolvency of the said but shall in all respects and for all purposes be binding and operative until payment of all money due to you in respect of such liabilities is paid.
5. This guarantee shall be irrevocable and shall remain valid up to _____ If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instruction from M/s _____ on whose behalf this guarantee is issued.
6. The Bank Guarantee's payment of an amount is payable on demand and in any case within 48 hours of the presentation of the letter of invocation of Bank Guarantee. Any dispute arising out of or in relation to the said Bank Guarantee shall be subject to the jurisdiction of Pune or High Court of Mumbai.
7. We have power to issue this guarantee in your favour under Memorandum and Articles of Association and the undersigned has full power to do under the Power of Attorney dated _____ granted to him by the Bank.

Yours faithfully,

_____ Bank

By its Constituted Attorney


Signature of a person duly
authorized to sign on behalf of the
Bank.

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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INSTRUCTIONS FOR FURNISHING PERFORMANCE GUARANTEE

1. The Bank Guarantee by successful bidder(s) will be given on non-judicial stamp paper as per stamp duty applicable. The non-judicial stamp paper should be in name of the issuing bank. In case of foreign bank, the said bank guarantee to be issued by its correspondent bank in India on requisite non-judicial stamp paper and place of bid to be considered as Pune.
2. The bank guarantee by bidders will be given from bank as specified in ITB.
3. A letter from the issuing bank of the requisite Bank Guarantee confirming that said bank guarantee and all future communication relating to the Bank Guarantee shall be forwarded to Employer

Note: Any Bank Guarantee related to this tender must be submitted along with SWIFT Statement.

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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FORMAT FOR TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To,
M/s Maharashtra Natural Gas Limited
Pride Purple Coronet, 2nd Floor,
Baner Raod, Baner, Pune – 411045

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name _____ of _____ Tender _____ / _____ Work: _____

Dear Sir / Madam,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

_____ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.


4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by MoP&NG/Oil Public Sector Enterprise(s) undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason thereof summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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SECTION – II

SCHEDULE OF RATES (SOR)

“Schedule of Rates (SOR) / BOQ is enclosed on e-tendering portal <https://etenders.gov.in> “


Note:

- a. Evaluation shall be done on overall basis at least cost to the Purchaser and order shall be placed on L-1 bidder(s) accordingly.
- b. Quoted unit rates shall be inclusive of all other charges except GST.
- c. Allowed decimal points in unit rate shall be up to 2 (two) decimal points. Unit rate quoted in negative shall lead to rejection of the bid.
- d. Taxes & Duties if any shall be indicated clearly in your quotation and total amount should be inclusive of all taxes etc.
- e. Bidder shall indicate the following rates considered in the prices indicated in the Price Schedule above. Bidder shall note that any error in estimating these taxes & Duties will be to Bidder's Account.
- a. Goods & Service Tax @-----

Please indicate the break up of above GST as under:

CGST @ _____
 SGST @ _____
 IGST @ _____
 UGST @ _____

Seal & Signature of Bidder

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>Tender for Appointment of an agency for execution of various works required for setting up MNGL's Customer Centric/MNGL shopee at 5 locations in Pune GA</p> <p>Bid No.: MNGL/CP/2026-27/42</p>
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1.0 Preamble To Schedule of Rates

1.1 The schedule of rate shall be read with all other sections with this bidding document.

1.2 The contractor is deemed to have studied in drawings/specifications and details of works to be done within the time schedule and should have acquainted himself of the condition prevailing at site.

1.3 The quantities given in the Schedule of Rates are indicative, tentative and approximate. Actual quantities may vary during execution of works against various items, as per final approval of the Engineer in-charge.

1.4 All costs and expenses for mobilization, equipment, transport and personnel to start the work within the stipulated time schedule shall be included in the item rate.

Tenderer's rate for any item in SOR, shall unless otherwise noted, shall include the cost of labour unskilled, semi-skilled and skilled, Insurance coverage for the same during work at various sites, royalties, other revenue expenses, travelling, lodging Boarding expenses, communication expenses, temporary facilities, rework when advised by MNGL, continuation of work beyond working hours, in the night and on holidays if situation warrants, additional checks as per specification or as advised by the Engineer-in-Charge.

1.5 The quoted price to include all taxes including goods & service tax.

1.6 No claims whatsoever except other than quantities actually executed shall be admissible due to any changes in the extent/ Scope of work.

1.7 The payments of works shall be made against quantities actually executed. Contractor shall get all quantities executed duly certified by the Engineer-in-charge during the course of execution of works. Certified copies of measurements shall form the part of the invoice.

1.8 Bidders must quote for all items of Schedule of Rates to qualify for evaluation.