



MAHARASHTRA NATURAL GAS LIMITED

(MNGL)

BID DOCUMENT FOR

**UNDERWRITING GROUP TERM INSURANCE
POLICY FOR MNGL EMPLOYEES**

UNDER OPEN DOMESTIC COMPETITIVE BIDDING

(THROUGH E-TENDERING MODE)

Bid Document No.: MNGL/CP/2024-25/49 dated 21.06.2024

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

INVITATION FOR BIDS (IFB)

BID DOCUMENT NO. MNGL/CP/2024-25/49

Date: 21.06.2024

M/s. Maharashtra Natural Gas Ltd., Pune invites online bids (Technical & Financial) **UNDER SINGLE BID SYSTEM** from eligible bidders for the item(s) in complete accordance with the Bid Documents.

1.0 TENDER INFORMATION

Tender Document Number	MNGL/CP/2024-25/49 dated 21.06.2024
ITEM(S)	Tender for underwriting Group Term Insurance Policy for MNGL employees
TYPE OF BID	Open Domestic Competitive Bidding
TIME SCHEDULE	As per Special Conditions of Contract
EARNEST MONEY/ BID SECURITY	Not applicable
BID SECURITY VALIDITY	Not applicable
TENDER FEE ((Non-refundable)	Not applicable
BID VALIDITY	01 (One) month from the bid due date
Pre-bid meeting date and time	Not applicable
Bid submission due date and time	09.07.2024 till 15:00 Hrs. IST
Bid Submission at	https://etenders.gov.in
Bid opening date and time	10.07.2024 at 16:00 Hrs. IST
Address for submission of EMD/Bid Security and venue for pre-bid meeting and opening of bids	Manager (C&P) C&P Department, Maharashtra Natural Gas Limited, Pride Purple Coronet, 2 nd Floor, Baner Road, Baner, Pune – 411045
Contact details	Telephone: +91 (20) 25611000/1190/1156 Email: gasaid@mngl.in / kavita.sadaphule@mngl.in
BIDDER ELIGIBILITY CRITERIA & BID EVALUATION CRITERIA	Sr. No. 2 of Instruction of Bidder (Page No. 09 of 26)

NOTE: Bidders are advised to complete the registration with e-tender portal (<https://etenders.gov.in>) at least two working days prior to bid submission date.

Please note that in accordance with the general conditions of tender, MNGL may amend these dates of the tender process at its sole discretion. In case any of the specified dates are declared a public holiday, the deadline shall be the next working date.

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

2.0 BIDDING PROCEDURE

Bidding will be conducted through Open Domestic Tendering. Single Stage Single Bid system is adopted for this tender. The submission and opening of bids will be through e-tendering mode at <https://etenders.gov.in/eprocure/app>. Tender document can be downloaded from the website <https://etenders.gov.in/eprocure/app> or from e-tender link given on official MNGL website www.mngl.in.

Note: To participate in the e-tendering, it is mandatory for the bidders to have user ID & password. For this purpose, the bidder must register itself on CPPP's website <https://etenders.gov.in/eprocure/app>. Please also note that the bidder has to obtain digital signature token for applying in the tender and in general, activation of registration may take 24 hours subject to the submission of all requisite documents required in the process.

Note: MNGL in no way shall be responsible if the bidder fails to apply due to non-possession of Digital Signature & nonregistration.

(The bids must be submitted online in electronic form on <https://etenders.gov.in/eprocure/app> only. No physical bids will be accepted.)

3.0 DOWNLOADING OF TENDER DOCUMENT

The tender document is available for downloading from CPPP's e-tendering website <https://etenders.gov.in/eprocure/app> or from e-tender link given on official MNGL website www.mngl.in for viewing / participation of the eligible bidders. Bidders meeting the bid evaluation criteria who intend to submit their bid may download the tender for submission by the bid due date and time. Bidder shall give an undertaking on his letterhead that the contents of the bidding document have not been altered or modified. Bid evaluation criteria shall be applicable for all the bidders.

Disclaimer clause: Bidders are advised to visit CPPP's e-tendering website and MNGL website regularly for any updates on the tender. The ignorance to visit the website will not be accepted as a reason for any gap / missing information like corrigenda, amendments, clarifications etc.

4.0 PRE-BID MEETING – Not applicable

5.0 OTHERS:

5.1 Bid Document is non-transferable.

5.2 Bids complete in all respects should reach on or before the BID DUE DATE AND TIME. Bids through Fax/ E-mail shall not be considered.

5.3 The Bid Document calls for offers on single point "Sole Bidder" responsibility basis.



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

Order will be placed on the "Sole Bidder" alone (in whose name the bid document has been issued) who will be responsible for all contractual purposes.

Further the bidders are advised to ensure that their offer is on single bidder responsibility basis and in total compliance of scope of work as specified in Bid Document.

- 5.4 The bid should be prepared by the "Sole Bidder" and should be sent to MNGL directly.
- 5.5 This Invitation for Bids (IFB) is an integral and inseparable part of the enclosed Bid Document.
- 5.6 MNGL reserves the right to accept or reject any or all offers without assigning any reason, whatsoever.
- 5.7 ZERO DEVIATION TENDER

Bidder shall note that if any deviations are taken to the under mentioned provisions of Bid Documents by the Bidder the bid is liable to be rejected:

- i) Scope of insurance coverage
- ii) Delivery Period
- iii) Firm prices
- iv) Prices not quoted as per Schedule of Rates formats.
- v) Any other such provisions if specifically stipulated elsewhere in the Bid Document.

However, MNGL reserve the right to request the bidder to withdraw the deviations against above-mentioned provisions of Bid Documents.

THIS IS NOT AN ORDER

Yours faithfully,
for Maharashtra Natural Gas Limited, Pune

Ganesh Said
Chief Manager (C&P)

Note:

Please confirm your intention to quote or not within 03 (Three) days. In case not intending to quote then please give your valuable feedback to us.

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

INSTRUCTIONS TO BIDDERS

INSTRUCTION FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal i.e. <http://etenders.gov.in/e procure/app>, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

REGISTRATION

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<https://etenders.gov.in/e procure/app>) by clicking on the link “Online Bidder Enrolment” option available on the home page. **Enrolment on the CPP Portal is free of charge.**
- (ii) During enrolment/ registration, the bidders should provide the correct / true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors / bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) For e-tendering, possession of valid Digital Signature Certificate (Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY /nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/ SmartCard.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ eToken.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

search parameters such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.

- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS:

- (i) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.

After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.

- (ii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (iv) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule. **Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.**
- (v) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under "My Space/ Other Important Document" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

SUBMISSION OF BIDS:

- (i) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay.
- (ii) Bidder should prepare the EMD as per the instructions specified in the NIT/ tender document. The details of the DD/BG/others physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- (iv) Bidders shall select the payment option as offline to pay the EMD and enter details of the DD/BG/others.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- (vii) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- (viii) **If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.**

Bidders shall download the Schedule of Quantities & Prices i.e. Schedule of Rates, in XLS format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price bid) only.

If the template of Schedule of Quantities & Prices file is found to be modified/corrupted in the eventuality by the bidder, the bid will be rejected.



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in financial cover will result in rejection of the tender.

- (ix)** Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). **The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.**
- (x)** After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall **take print out of system generated acknowledgement** number and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xi)** Bidders should follow the server time being displayed on bidder’s dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xii)** All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

ASSISTANCE TO BIDDERS:

- (i)** Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contract person indicated in the tender.
- (ii)** Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk. The 24 x 7 Help Desk Number 0120-4001002, 0120-6277787 and 0120-4001005. The helpdesk email id is **support-eproc@nic.in**

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

1.0 SUBMISSION OF BIDS:

Bids are to be submitted online in electronic form on <https://etenders.gov.in/e procure/app> only on or before due date & time of submission at the e-mail id mentioned above. No physical bids will be accepted.

The Bid shall contain the documents as specified below:

- i. Earnest Money Deposit: NOT APPLICABLE
- ii. Complete tender document duly stamped and signed on each page.
- iii. All forms & Formats and other documents sought under this tender document, duly filled in with relevant information, signed with rubber seal of the bidder.
- iv. Schedule of Rates duly filled in and signed by the bidder.

Bid must be submitted within the stipulated date and time as indicated in the tender. The bid must be valid for 30 days from the final due date of bid opening.

Non-submission of the requisite certificates/documents shall render the bid non-responsive and shall be liable for rejection.

Any change in bid after due date of submission of tender is not allowed.

Please confirm that you have received the tender document and will be quoting for the tender items/jobs. In case you are not quoting for the same, please inform the reasons for non-submission of bid in the attached format duly filled in failing which MNGL may not send tender document to such bidder(s) in future.

The Bidder is required to submit the bid along with their covering letter under letter head disclosing the name and designation of authorized person signing the bid, complete postal address of firm / company, telephone no., fax no., e-mail etc.

Unsolicited bids or bids being submitted to other than the one specifically stipulated in the tender documents will not be considered for evaluation if not received to the specified destination within stipulated date and time.

2.0 Eligible Bidders: Bidder shall be Insurance Company or Insurance Broker having valid registration with Insurance Regulatory Development Authority (IRDA).

3.0 Bid Document is non-transferable. Bidder must submit the bid directly. All bids received against this tender shall be evaluated as per the provisions of tender document.

4.0 Bidder to note that taking deviation to following clauses of tender documents lead to rejection of their bids:

- a) Firm Price
- b) Scope of Work / Special Conditions of Contract
- c) Specifications
- d) Price Schedule
- e) Delivery/Completion Schedule

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

- f) Period of Validity of Bid
- g) Applicable Laws
- h) Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

5.0 Bids complete in all respect should reach us on or before the BID DUE DATE AND TIME. Bids received on above e-mail id shall only be considered.

6.0 The Bid Document calls for offers on single point "Sole Bidder" responsibility basis. Order will be placed on the "Sole Bidder" alone (in whose name the bid document has been issued) who will be responsible for all contractual purposes. Further the bidders are advised to ensure that their offer is on single bidder responsibility basis and in total compliance of scope of work as specified in Bid Document.

7.0 The bid should be prepared by the "Sole Bidder" and should be sent to MNGL directly.

8.0 This Invitation for Bids (IFB) is an integral and inseparable part of the enclosed Bid Document.

9.0 ZERO DEVIATION

Bidder is advised to quote strictly as per terms and conditions of tender document and not to stipulate any deviation/exceptions.

Please note that this is a zero-deviation tender and MNGL intends to finalize the contract at the earliest. Bidders are advised to strictly confirm compliance to tender conditions and not to stipulate any deviation / conditions in their offer.

Subsequent to bid submission, MNGL may not seek confirmations / clarifications and any bid(s) not in line with tender conditions shall be liable for rejection. Bidders are also requested to submit the documents / confirmations strictly as per the check list enclosed in the tender document.

DETAILED INSTRUCTIONS TO BIDDERS ARE ATTACHED HEREWITH.

Delivery / Completion Schedule:

Period of Coverage: The period of aforesaid Insurance coverage shall be for a period of 01 year (i.e. from 09.08.2023 to 08.08.2024). However, insurance policy in this regard may be renewed / issued on annual basis.

Terms of Payment:

100% payment on account of premium will be released in advance.

Other Contractual Stipulations:

The terms & conditions of cover and the wordings of the policies, warranties and clauses should be strictly in line with IRDA provisions & draft policy issued by IRDA

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

time to time. Bidders are required to quote for entire scope of insurance cover as mentioned in the bid document.

10. PROCUREMENT FROM A BIDDER WHICH SHARES A LAND BORDER WITH INDIA:

- I. Order (Public Procurement No. 1) dated 23.07.2020, Order (Public Procurement No. 2) dated 23.07.2020 and Order (Public Procurement No. 3) dated 24.07.2020, Department of Expenditure, Ministry of Finance, Govt. of India refers. The same are available at website <https://doe.gov.in/procurement-policy-divisions>.
- II. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. For details of competent authority refer to Annexure I of Order (Public Procurement No. 1) dated 23.07.2020. Further the above will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. Updated lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs, Govt. of India
- III. "Bidder" (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) for purpose of this provision means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.
- IV. "Bidder from a country which shares a land border with India" for the purpose of this:
 - a. An entity incorporated, established or registered in such a country; or
 - b. A subsidiary of an entity incorporated, established or registered in such a country; or
 - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - d. An entity whose beneficial owner is situated in such a country; or
 - e. An Indian (or other) agent of such an entity; or
 - f. A natural person who is a citizen of such a country; or
 - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- V. "Beneficial owner" for the purpose of above (4) will be as under:
 - i. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.
Explanation—



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

- a) "Controlling ownership interest" means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;
 - b) "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
 - ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 - iii) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 - iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 - v) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- VI. "Agent" for the purpose of this Order is a person employed to do any act for another, or to represent another in dealings with third persons
- VII. **SUBMISSION OF CERTIFICATE IN BIDS:** Bidder shall submit a certificate in this regard as Form-I to Section-II. If such certificate given by a bidder whose bid is accepted is found to be false, this would be a ground for immediate rejection of the bid/termination and further action as per "Procedure for Action in case of Corrupt/Fraudulent/ Collusive / Coercive Practices" of tender document.
- VIII. The registration, wherever applicable, should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder was validly registered at the time of acceptance / placement of order, registration shall not be a relevant consideration during contract execution.



MAHARASHTRA NATURAL
GAS LIMITED

UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES

Bid No.: MNGL/CP/2024-25/49

Attachment- 1

UNDERTAKING ON LETTERHEAD

To,
M/s Maharashtra Natural Gas Limited,
Pride Purple Coronet, 2nd Floor,
Baner Road, Baner,
Pune – 411045

Sub:
Tender No:

Dear Sir,

We have read the clause regarding Provisions for Procurement from a Bidder which shares a land border with India, we certify that, bidder M/s _____ (Name of Bidder) is:

(i) Not from such a country []

(ii) If from such a country, has been registered []
With the Competent Authority.

(Evidence of valid registration by the
Competent Authority shall be attached)

(Bidder to tick appropriate option above)

We hereby certify that bidder M/s _____ (***Name of bidder***) fulfils all requirements in this regard and is eligible to be considered against the tender.

Place:
Bidder}

{Signature of Authorised Signatory of

Date:

Name:

Designation:

Seal:

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

SPECIAL CONDITIONS OF CONTRACT

I. SPECIAL CONDITIONS OF CONTRACT (SCC)

GENERAL: The Special Conditions of Contract shall be read in conjunction with the General Terms & Conditions of Contract, Schedule of rates, specifications, and any other documents forming part of contract, wherever the context so requires.

Notwithstanding the sub-division of the documents into these separate sections and volumes, every part of each shall be deemed to be supplementary to and complementary of every other part and shall be read with and into the CONTRACT so far as it may be practicable to do so. Where any portion of the General Terms & Conditions of Contract is repugnant to or at variance with any provisions of the Special Conditions of Contract, unless a different intention appears, the provisions of the Special Conditions of Contract shall be deemed to over-ride the provisions of the General Terms & Conditions of Contract and shall to the extent of such repugnancy, or variations, prevail. Wherever it is mentioned in the specifications that the SERVICE PROVIDER shall perform certain WORK or provide certain facilities, it is understood that the SERVICE PROVIDER shall do so at his cost and the VALUE OF CONTRACT shall be deemed to have included cost of such performance and provisions, so mentioned.

(i) **SCOPE OF COVERAGE:** Insurance provider to provide Group Term Insurance Policy for MNGL Employees

(ii) **Period of Coverage:** The period of aforesaid Insurance coverage shall be for a period of 01 year (i.e. from 09.08.2024 to 08.08.2025). However, insurance policy in this regard may be renewed / issued on annual basis.

(iii) **Sum insured:** As per Scope of Insurance Coverage

(iv) During the coverage period, number of employees/ beneficiaries may change on account of appointment, resignation, superannuation, etc. Accordingly, MNGL will provide data with regard to manpower at the end of each calendar month latest by 10th day of the following month. Accordingly, premium amount shall be proportionately adjusted. Sum insured may be revised at the discretion of MNGL during the currency of the policy with pro-rata adjustment/payment of premium.

II. OTHER CONDITIONS

(i) The entire scope of coverage as specified in the Bidding Document shall be treated as Insurance Contract.

(ii) The bidder shall quote the Base premium rates against respective areas of coverage for respective sum insured as per format of price Schedule. The total premium will be inclusive of all expenditures to be incurred by the bidders viz. applicable taxes, duties, Goods & service tax, surcharge, administrative expenses, stamp duty and other expenses. As such no expenditure other than those quoted in the SOR will be paid by MNGL on any account for the defined scope of coverage.



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

(iii) Base premium rate to be quoted by the bidders will be in Indian Rupees only on firm price basis and shall remain valid during the currency of the policy.

(iv) All employees shall be covered under the policy irrespective of their age/ gender/ grade/ years of service/ place of posting (India & Abroad) without any medical test/ history.

(v) Claims for which all the relevant documents have been provided by MNGL is to be settled by the insurance provider within 30 days of receipt of the documents.

(vi) The terms & conditions of cover and the wordings of the policies, warranties and clauses should be strictly in line with IRDA provisions & draft policy issued by IRDA time to time. Bidders are required to quote for entire scope of insurance cover as mentioned in the bid document.

(viii) Bidder is further required to give detailed plans with regard to administration and operation of the scheme in terms of accounts, addition/deletion of claims, etc. In absence of these documents, the quotation is liable to be rejected summarily without any reference to the bidder.

(ix) WHENEVER ANY NEW EMPLOYEE JOINS THE ORGANIZATION INITIATION TO THAT EFFECT SHALL BE GIVEN BY AUTHORIZED PERSON OF THE COMPANY AND INSURANCE COVERAGE FOR THE NEW JOINEE SHOULD START FROM DAY ONE. THE UNCONDITIONAL COMPLIANCE TO THE ABOVE WOULD BE A PREREQUISITE. SUBJECTIVE/PART COMPLIANCE SHALL BE LIABLE FOR REJECTION OF THE BID.

COMMERCIAL EVALUATION OF BIDS (PRICE BIDS):

Only the bids that are meeting the Technical & Financial Bid Evaluation Criteria and substantially responsive to the Bid conditions would become eligible & Price Bids of only those bidders shall be evaluated on overall lowest cost to MNGL (L-1 offer) basis i.e. considering total quoted price for Services and all taxes & duties including goods & service tax etc. as per "Schedule of Rates", The evaluated Contract Value of the bidders shall include total value including services and all taxes, duties, levies etc. as applicable under this contract.

1. For the purpose of evaluation of quotations received from different bidders, Premium rate quoted by the Insurance Provider considering all expenses and Goods & Service Tax will be taken into consideration as detailed in the tender document. As such, the evaluation of the priced bids would be done on overall L-1 basis. Accordingly, bidder providing the said group insurance coverage at the lowest value shall be considered for the award of policy.

In case more than one bidder quotes same rates and emerge as L-1 bidders, insurance shall be underwritten from the bidder having highest turnover in the preceding 3 audited financial years.

2. Techno Commercially qualified bidder with lowest total quoted amount shall be ranked as L-1 and the rest of the bidder would be rank L-2, L-3 and so on based on ascending order of total quoted prices.



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

3. The bidders are advised not to offer any discount/rebate separately and to offer their prices in the SOR after considering discount/rebate, if any. If any unconditional rebate has been offered in the quoted rates, the same shall be considered in arriving at the net tendered amount. No cognizance shall be taken for any conditional discount for the purpose of evaluation of the bids.

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

SCOPE OF INSURANCE COVERAGE

Scope:

MNGL wants to underwrite Group Term Insurance Policy (GTIP) for MNGL employees (on-roll employees) for a period of one year.

Features required:

Bidders are requested to submit the confirmation to following features on their letterhead:

1) MNGL on-roll employees (161)

The Base Sum Insured would be 100 times of monthly last drawn basic salary for MNGL on-roll employees.

Benefits	Benefits Description
Death Base Sum Assured	100 times of monthly last drawn basic salary

The policy has been placed since last 4 years and is claim free till date.

Policy period : August 09, 2024 to August 08, 2025

The list of MNGL on-roll employees (at present 161 Nos.) along with details is as under:

A) MNGL on-roll employees:

- **Total 161 employees**
- **Total Sum Assured – INR 85,39,94,800/-**
- **Highest Sum Assured – INR 2,40,97,600 /-**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES****MAHARASHTRA NATURAL****Bid No.: MNGL/CP/2024-25/49**

SR. NO	EMP NO	LOCATION	DESIGNATION	DOJ	DOB	GENDER	BASIC	Sum Assured
1	8	Pune	General Manager	5-Jan-07	12-May-75	M	152083	15208300
2	9	Pune	Manager	5-Jan-07	1-Jul-76	M	73958	7395800
3	13	Pune	Chief Manager	22-Jun-07	3-May-78	M	97003	9700300
4	18	Nashik	General Manager	24-Mar-08	18-Nov-71	M	152083	15208300
5	21	Pune	Deputy General Manager	2-May-08	24-Oct-71	M	125563	12556300
6	23	Pune	General Manager	15-May-08	26-May-76	M	151668	15166800
7	25	Pune	Senior Manager	1-Nov-08	16-Dec-85	M	80109	8010900
8	26	Nashik	Chief Manager	4-Nov-08	20-Jun-77	M	102371	10237100
9	27	Pune	Officer	5-Jan-09	16-Jun-75	M	40833	4083300
10	32	Pune	Chief Manager	9-Mar-09	18-Aug-85	F	87393	8739300
11	34	Pune	Chief General Manager	23-Mar-09	5-Apr-75	M	158485	15848500
12	40	Nashik	Chief Manager	21-May-09	3-May-71	M	93135	9313500
13	41	Pune	Senior Vice President	27-Apr-09	2-Feb-74	M	240976	24097600
14	42	Nashik	Chief Manager	20-Jul-09	17-Nov-87	M	92002	9200200
15	45	Pune	General Manager	31-Dec-09	19-May-80	M	152083	15208300
16	47	Ramanagara	Deputy Manager	20-Apr-10	1-Jun-75	M	54195	5419500
17	48	Pune	Senior Manager	24-Apr-10	22-Jul-85	M	85623	8562300
18	51	Pune	Chief Manager	15-Jun-10	25-Feb-77	M	102642	10264200
19	52	Pune	Senior Manager	28-Jul-10	10-Jun-89	M	75281	7528100
20	58	Pune	Senior Manager	1-Jan-11	20-Jun-77	M	81332	8133200
21	59	Pune	Jr. Officer	1-Jan-11	23-Aug-78	M	37500	3750000
22	60	Pune	Jr. Officer	1-Jan-11	10-May-83	M	37500	3750000
23	61	Pune	Supervisor	1-Jan-11	28-Apr-79	M	35833	3583300
24	62	Pune	Supervisor	1-Jan-11	9-Nov-86	M	33560	3356000
25	64	Pune	Chief General Manager	15-Mar-11	4-May-73	M	166875	16687500
26	66	Pune	Sr. Manager	1-Apr-11	26-Jan-88	M	72619	7261900
27	67	Nashik	Sr. Manager	1-Apr-11	27-Sep-86	M	69983	6998300
28	68	Pune	Suprintendent	1-Apr-11	1-Oct-76	M	33254	3325400
29	70	Pune	Deputy General Manager	19-Apr-11	17-Sep-78	M	107542	10754200



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

30	72	Pune	Vice President	25-Apr-11	27-Nov-72	M	196458	19645800
31	73	Pune	General Manager	2-Jul-11	27-Mar-75	M	151459	15145900
32	75	Pune	Deputy Manager	1-Aug-11	18-Feb-68	M	58333	5833300
33	77	Nanded	Deputy Manager	19-Sep-11	31-Aug-85	M	59811	5981100
34	78	Pune	Officer	11-Oct-11	17-Sep-83	F	40833	4083300
35	80	Pune	Deputy Manager	2-Jan-12	11-Sep-73	F	54409	5440900
36	82	Pune	Jr. Officer	1-Feb-12	22-Jan-82	M	37500	3750000
37	83	Pune	Sr. Manager	5-Mar-12	28-Jan-86	M	72642	7264200
38	84	Pune	Sr. Manager	9-Mar-12	1-Aug-77	F	85950	8595000
39	85	Pune	Manager	2-Jul-12	8-Nov-85	M	54915	5491500
40	87	Pune	Manager	1-Sep-12	24-May-85	M	63034	6303400
41	94	Pune	Manager	1-Oct-12	23-Sep-82	F	71506	7150600
42	96	Pune	Deputy General Manager	22-Oct-12	30-Nov-72	M	124106	12410600
43	98	Pune	Manager	5-Nov-12	12-Nov-83	M	64459	6445900
44	99	Nashik	Manager	9-Nov-12	20-Nov-85	M	61224	6122400
45	112	Pune	Deputy Manager	27-Jan-15	5-Apr-88	F	40826	4082600
46	115	Pune	Manager	1-Sep-15	6-Feb-76	M	59252	5925200
47	117	Pune	Chief Manager	14-Sep-15	28-Mar-87	M	88590	8859000
48	120	Pune	Manager	1-Oct-15	7-May-89	M	50025	5002500
49	127	Pune	Senior Manager	9-Aug-16	11-Jun-76	M	72231	7223100
50	129	Pune	Chief Manager	7-Nov-16	22-Nov-78	M	87979	8797900
51	130	Pune	Deputy Manager	16-Jan-17	12-Jun-91	M	37106	3710600
52	132	Pune	Vice President	10-Jul-17	1-Jun-68	M	183657	18365700
53	133	Pune	Deputy Manager	15-Sep-17	21-May-76	M	35323	3532300
54	134	Pune	Chief Manager	9-Oct-17	22-Dec-76	M	83492	8349200
55	137	Pune	Deputy Manager	17-Apr-18	23-Dec-90	M	34939	3493900
56	140	Pune	Deputy Manager	17-Apr-18	17-Aug-92	M	33668	3366800
57	141	Pune	Deputy Manager	17-Apr-18	12-May-91	M	33042	3304200
58	144	Pune	Deputy Manager	14-May-18	22-Aug-89	M	33353	3335300
59	150	Pune	Deputy Manager	1-Aug-18	24-Apr-94	F	34297	3429700



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

60	151	Pune	Deputy Manager	1-Aug-18	25-Nov-94	F	33353	3335300
61	154	Pune	Deputy Manager	23-Aug-18	4-Oct-94	M	33668	3366800
62	155	Pune	Deputy Manager	23-Aug-18	19-Mar-95	M	34856	3485600
63	156	Nashik	Deputy Manager	27-Aug-18	26-Mar-94	M	33897	3389700
64	157	Pune	Deputy Manager	27-Aug-18	1-Dec-89	F	36630	3663000
65	163	Pune	Deputy Manager	26-Nov-18	12-Jun-88	M	32085	3208500
66	164	Pune	Manager	23-Nov-18	13-Oct-79	F	52544	5254400
67	165	Pune	Assistant Manager	8-Jan-19	22-Aug-93	M	30846	3084600
68	167	Pune	Deputy Manager	16-Jan-19	15-Dec-92	M	34961	3496100
69	170	Pune	Assistant Manager	23-Jan-19	23-Oct-83	F	31137	3113700
70	171	Pune	Assistant Manager	23-Jan-19	21-Jun-85	M	29137	2913700
71	173	Pune	Assistant Manager	23-Jan-19	17-Jan-81	F	30846	3084600
72	178	Pune	Assistant Manager	6-Mar-19	11-Jun-87	M	28862	2886200
73	182	Pune	Deputy General Manager	3-Jun-19	1-Dec-69	F	93110	9311000
74	188	Nanded	Assistant Manager	5-Aug-19	25-Sep-95	M	29137	2913700
75	189	Pune	Assistant Manager	5-Aug-19	19-Mar-92	M	30557	3055700
76	190	Pune	Assistant Manager	5-Aug-19	12-Aug-94	M	30557	3055700
77	191	Nashik	Assistant Manager	5-Aug-19	10-Aug-94	M	30269	3026900
78	192	Pune	Assistant Manager	5-Aug-19	5-Oct-91	M	31137	3113700
79	194	Pune	Assistant Manager	5-Aug-19	17-Oct-93	M	29703	2970300
80	195	Pune	Assistant Manager	5-Aug-19	11-Mar-93	M	31422	3142200
81	196	Pune	Assistant Manager	5-Aug-19	3-Mar-94	M	30846	3084600
82	197	Sindhudurg	Assistant Manager	5-Aug-19	10-Apr-94	M	30846	3084600
83	198	Pune	Assistant Manager	5-Aug-19	11-Sep-92	M	30557	3055700
84	199	Nirmal	Assistant Manager	5-Aug-19	4-May-93	M	30846	3084600
85	200	Pune	Assistant Manager	5-Aug-19	18-Jan-93	M	30846	3084600
86	201	Pune	Sr.Assistant	5-Aug-19	24-Mar-84	M	19536	1953600
87	204	Pune	Sr.Assistant	5-Aug-19	29-May-82	M	19906	1990600
88	205	Pune	Assistant	5-Aug-19	10-Oct-84	M	17806	1780600
89	208	Pune	Dy. General Manager	27-Nov-19	7-Apr-69	M	90178	9017800



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

90	209	Nashik	Sr. Manager	7-Dec-19	10-Mar-88	M	61840	6184000
91	212	Pune	Manager	23-Dec-19	8-Jun-98	M	49109	4910900
92	213	pune	Sr. Manager	30-Dec-19	2-Jul-86	M	65107	6510700
93	216	Pune	Assistant Manager	8-Jun-20	20-Jul-85	M	31976	3197600
94	217	Nashik	Assistant Manager	16-Jun-20	9-Jun-81	M	30846	3084600
95	220	Nashik	Assistant Manager	24-Jun-20	5-Jan-89	M	31976	3197600
96	221	Nashik	Deputy Manager	6-Jul-20	12-Jan-90	M	58333	5833300
97	225	Pune	Manager	9-Nov-20	14-Dec-80	M	61031	6103100
98	228	Pune	Assistant Manager	28-Dec-20	16-Mar-81	M	29273	2927300
99	229	Pune	Assistant Manager	29-Dec-20	2-Jun-94	M	28992	2899200
100	230	Pune	Assistant Manager	29-Dec-20	6-Jul-94	M	29268	2926800
101	231	Pune	Assistant Manager	29-Dec-20	5-Apr-86	M	29268	2926800
102	232	Pune	Assistant Manager	29-Dec-20	10-Feb-92	M	29268	2926800
103	234	Nanded	Assistant Manager	31-Dec-20	4-Jan-91	M	30724	3072400
104	235	Pune	Assistant Manager	1-Jan-21	10-Aug-95	M	29601	2960100
105	236	Pune	Assistant Manager	1-Jan-21	17-Jun-93	M	29325	2932500
106	237	Ramanagara	Assistant Manager	1-Jan-21	7-Nov-94	M	28707	2870700
107	238	Nashik	Assistant Manager	11-Jan-21	5-Feb-97	F	29482	2948200
108	239	Pune	Assistant Manager	21-Jan-21	12-Apr-95	M	29159	2915900
109	243	Nashik	Assistant Manager	1-Feb-21	10-Jun-94	M	29979	2997900
110	245	Pune	Assistant Manager	1-Mar-21	4-Dec-96	F	29272	2927200
111	246	Pune	Assistant Manager	1-Mar-21	24-Jan-97	F	28974	2897400
112	247	Pune	Manager	17-Mar-21	2-Mar-88	M	56296	5629600
113	249	Pune	Chief General Manager	15-Apr-21	20-May-66	M	147883	14788300
114	250	Pune	Senior Manager	15-Apr-21	28-Dec-82	M	69315	6931500
115	251	Pune	Assistant Manager	19-Apr-21	3-Dec-89	M	28558	2855800
116	252	Pune	Assistant Manager	19-Apr-21	20-Apr-95	M	28558	2855800
117	254	Sindhudurg	Assistant Manager	10-May-21	25-Apr-94	M	28289	2828900
118	256	Sindhudurg	Senior Manager	18-May-21	28-Sep-78	M	66780	6678000
119	257	Nashik	Assistant Manager	24-May-21	16-Sep-93	M	28828	2882800



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

120	258	Nashik	Assistant	24-May-21	8-Dec-94	M	17088	1708800
121	260	Pune	Assistant Manager	31-May-21	12-Aug-95	M	28828	2882800
122	261	Nizamabad	Assistant Manager	1-Jun-21	24-Mar-94	M	28828	2882800
123	265	Pune	Assistant Manager	15-Jun-21	2-Dec-92	M	28558	2855800
124	269	Pune	Assistant Manager	8-Jul-21	18-Jul-89	M	28558	2855800
125	270	Pune	Assistant Manager	12-Jul-21	30-Jul-88	M	32678	3267800
126	271	Pune	Assistant Manager	12-Jul-21	25-Mar-94	M	30812	3081200
127	272	Pune	Assistant Manager	19-Jul-21	15-Feb-96	M	28558	2855800
128	273	Nashik	Deputy Manager	2-Aug-21	12-Feb-93	M	39606	3960600
129	274	Pune	Manager	22-Oct-21	4-Sep-83	F	47569	4756900
130	275	Parbhani	Senior Manager	8-Nov-21	15-Mar-88	M	74313	7431300
131	276	Nashik	Assistant Manager	8-Nov-21	26-Mar-96	M	28688	2868800
132	277	Nashik	Assistant Manager	8-Nov-21	26-Mar-96	M	27947	2794700
133	278	Mehkar	Assistant Manager	8-Nov-21	16-Dec-96	M	28469	2846900
134	279	Nashik	Assistant Manager	11-Nov-21	6-Apr-93	M	27566	2756600
135	280	Kompalli	Assistant Manager	15-Nov-21	7-Apr-93	M	27808	2780800
136	281	Ramanagara	Assistant Manager	15-Nov-21	11-Jul-90	M	28432	2843200
137	282	Nashik	Assistant Manager	15-Nov-21	23-Sep-93	M	27911	2791100
138	283	Pune	Assistant Manager	15-Nov-21	19-Mar-96	M	27808	2780800
139	284	Ramanagara	Assistant Manager	26-Nov-21	13-Apr-90	M	27853	2785300
140	285	Pune	Assistant Manager	26-Nov-21	31-Jul-92	M	27407	2740700
141	287	Nashik	Assistant Manager	29-Nov-21	30-Oct-87	M	27486	2748600
142	288	Kamareddy	Assistant Manager	6-Dec-21	8-Jul-93	M	27801	2780100
143	290	Pune	Assistant Manager	1-Feb-22	15-Feb-97	M	27460	2746000
144	293	Pune	Deputy General Manager	4-Mar-22	24-Jun-69	M	103541	10354100
145	295	Sindhudurg	Assistant Manager	3-Oct-22	22-Aug-98	M	27196	2719600
146	296	Pune	Deputy General Manager	22-Nov-22	24-Jun-77	M	87622	8762200
147	297	Kamareddy	Assistant Manager	7-Feb-23	4-Dec-91	M	25417	2541700
148	298	Kamareddy	Assistant Manager	9-Feb-23	28-Jun-95	M	25417	2541700
149	299	Ramanagara	Assistant Manager	20/03/2023	8-May-96	M	26942	2694200



**MAHARASHTRA NATURAL
GAS LIMITED**

**UNDERWRITING GROUP TERM INSURANCE POLICY
FOR MNGL EMPLOYEES**

Bid No.: MNGL/CP/2024-25/49

150	300	Pune	Assistant Manager	24/03/2023	29-Aug-97	M	27196	2719600
151	301	Ramanagara	Officer/Management Trainee	10-Apr-23	24-May-98	M	23750	2375000
152	302	Pune	Officer/Management Trainee	10-Apr-23	27-Apr-01	M	23750	2375000
153	303	Pune	Officer/Management Trainee	12-Jun-23	17-Jan-02	M	23750	2375000
154	306	Pune	Officer/Management Trainee	3-Jul-23	17-Nov-00	M	23750	2375000
155	307	Nizamabad	Officer/Management Trainee	3-Jul-23	26-Mar-00	M	23750	2375000
156	309	Pune	Officer/Management Trainee	12-Jul-23	11.11.2001	M	23750	2375000
157	310	Nashik	Officer/Management Trainee	12-Jul-23	30.04.2001	M	23750	2375000
158	312	Nashik	Officer/Management Trainee	12-Jul-23	19.05.2001	M	23750	2375000
159	313	Ramanagara	Officer/Management Trainee	1-Aug-23	01.08.2001	M	23750	2375000
160	314	Pune	Assistant Manager	16-Aug-23	31-Aug-98	F	25417	2541700
161	316	Nashik	Assistant Manager	20-Sep-23	28-May-96	M	25417	2541700
Total								853994800

MNGL Group Term Insurance Policy (GTIP) for MNGL employees (on-roll employees.)

The following coverage is required for the above:

The Group Term Insurance Policy purchased by the Company shall provide 24 hours' coverage.

All new employees become a part of the GTIP & the cover starts from the date of joining the employer.

There will be no medical examination required up-to free cover limit.

Cover may grow with salary / promotion. The sum assured can be proportionately increased in future as per revised basic salaries of the employees in case of MNGL on-roll employees.

Benefits are exempted from income-tax in the hands of beneficiaries/

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

employees (section 10(10D) of Income Tax Act, 1961).

A premium paid by the employer is not taxable as a perquisite in the hands of employee.

Option to employees to receive Death Benefit Sum assured in installments.

In the policy year we can do endorsement for mid joiners and mid leavers.

- 1) **Death base sum assured is payable in the event of death of the life assured** due to natural causes. Death claims as a result of suicide will be payable.

Evaluation:

You are requested to give your proposal in terms of rate and the detailed calculation of the premium. Any applicable discounts should also be specifically mentioned and included in the calculations. Any inclusions and exclusions are also to be specified. The offers will be evaluated considering the quoted rates and discounts on overall basis for the policy mentioned in the Scope above.

In case more than one bidder quotes same rates and emerge as L-1 bidders, insurance shall be underwritten from the bidder having highest turnover in the preceding 3 audited financial years.

Certification:

The proposal should be sent alongwith a certification that the quotations sent by them are as per the Tariff and there is no violation of the tariff provisions what so ever. In case of any violation of the tariff provision by the insurance company in the above proposal, MNGL shall not be liable / responsible for any differential premium. Also there should not be any adverse impact on the settlement of the claims, if any. However, in case there is any downward movement of the tariff provisions which are applicable to MNGL, the insurance company would ensure that the same is passed on to MNGL, at the earliest. Deviation to this is liable for the rejection of the bids.

Please also note that any conditional offer will not be entertained and will be liable to be rejected. Any change to premium rates, discounts and terms and conditions, subsequent to submission of bids will be liable for rejection.

 MAHARASHTRA NATURAL GAS LIMITED	UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES Bid No.: MNGL/CP/2024-25/49
--	--

(To be given on Company Letterhead)

FORMAT FOR TENDER ACCEPTANCE LETTER

Date:

To,
M/s. Maharashtra Natural Gas Ltd.,
Pride Purple Coronet, 2nd Floor,
Baner Raod, Baner,
Pune – 411045

Sub.: Acceptance of Terms & Conditions of Tender without any deviation.

Tender Reference No.:

Name of Tender / Work:

Dear Sir / Madam,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above-mentioned website(s).
2. I/ We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been put on Black / Holiday list by MNGL / MoP&NG / Oil Public Sector Enterprise(s).
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason thereof summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

 <p>MAHARASHTRA NATURAL GAS LIMITED</p>	<p>UNDERWRITING GROUP TERM INSURANCE POLICY FOR MNGL EMPLOYEES</p> <p>Bid No.: MNGL/CP/2024-25/49</p>
--	---

PRICE BID / SCHEDULE OF RATES

Schedule of Rates (SOR) is enclosed on e-tendering portal.

Following to be submitted along with Bid:

1) Bidder shall indicate the name of the Insurance Company along with Servicing Branch.

Name of the Insurance Company –

Servicing Branch –

Bidder's Signature & Seal _____